

Useful books

The following books are available from our library stock. There are several copies of each title around the county.

This is only a small sample of the books that may be helpful. If your local library does not have exactly what you require then for a small fee you can request titles either in branch or via our online catalogue.

Author	Title
Adams, Gordon	<i>Overcoming Redundancy: Brilliant ideas to help you bounce back</i>
Allen, Jeffrey G	<i>Instant Interviews</i>
Amos, Julie-Ann	<i>How to Pass that Job Interview</i>
Ashley, Rod	<i>Get a better Job</i>
Bolles, Richard Nelson	<i>What color is your parachute? A practical manual for job hunters and career-changers</i>
Bolles, Richard Nelson	<i>What color is your parachute? Retirement</i>
Benisti, Jeanette	<i>How to Succeed at Job Interviews</i>
Bright, Jim	<i>Brilliant CV: What employers want to see and how to say it</i>
Corfield, Rebecca	<i>The Redundancy Survival Guide: Assess your legal rights, explore career options and turn redundancy into opportunity</i>
Corfield, Rebecca	<i>Knockout Job Interview Presentations</i>
Corfield, Rebecca	<i>Preparing the perfect CV</i>
Goodbun, Trevor	<i>Planning for retirement</i>
Grant, Patrick	<i>A straightforward guide to getting the best out of your retirement</i>
Grant, Patrick	<i>A straightforward guide to planning your retirement</i>
Gray, Julie	<i>Get that job with the right CV</i>
Innes, James	<i>The CV book</i>
Innes, James	<i>The Interview Book</i>
Jay, Ros	<i>Brilliant Interview: What employers want to hear and how to say it</i>

Jonovic, Sasa	<i>Applying for a job</i>
Kay, Frances	<i>Successful Networking: How to build new networks</i>
Kay, Frances	<i>The good non retirement guide</i>
Kennedy, Joyce Lain	<i>Job Interviews for Dummies</i>
McGee, Paul	<i>How to write a CV that works</i>
Mackay,Harvey	<i>Use your head to get your foot in the door</i>
Manahan,Rowan	<i>Ultimate CV:trade secrets from a recruitment insider</i>
Parkinson, Mark	<i>How to Master Psychometric Tests</i>
Paton, Nic	<i>The complete career makeover</i>
Ramsey, Dan	<i>The Everything to Start your own Consulting Business Book: Expert, step-by-step advice for a successful and profitable career</i>
Salter, Heather	<i>Interviews</i>
Taylor, Andrew	<i>Burning the suit: fighting back against the aftershock of redundancy</i>
Taylor, Denise	<i>Now you've been shortlisted: step by step guide to being successful at interview and assessment centres</i>
Tolley, Harry	<i>How to succeed at an assessment centre: essential preparation for psychometric tests, group and role-playing exercises...</i>
Yeung, Rob	<i>Successful Interviewing and Recruitment</i>
Yeung, Rob	<i>How to succeed at interviews</i>
Vice, Anthony	<i>A straightforward guide to financial planning for the future from 45 to retirement</i>