

PRIVATE & CONFIDENTIAL

Commissioning, Communities & Policy

Emma Crapper

Director of Organisation Development & Policy

HR Services

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Please find enclosed this week's edition of the Jobs@Derbyshire Vacancy Bulletin and the Internal Vacancy Bulletin.

Internal Vacancy Bulletin

Please be aware that restrictions may be applicable to some posts on the Internal Vacancy Bulletin. Internal vacancies are only available for application from employees of Derbyshire County Council, including temporary and relief employees and agency workers engaged by the Council. Any further restrictions on applying will be identified against individual vacancies.

If you are able to receive the vacancy bulletins by e-mail please contact us either by e-mail at advertising@derbyshire.gov.uk or by telephoning 01629 535118 – Option 1.

Yours sincerely



Emma Crapper
Director of Organisation Development & Policy



PUBLIC

jobs@derbyshire.gov.uk

Issue Dated: 2 October 2020

Find the latest vacancies and apply online at

jobs@derbyshire.gov.uk or request an application pack from

Call Derbyshire on 01629 533190 quoting the job reference number.

Administration/Clerical/Customer Service

Team Leader (Business Service Officer)

JOB/20/00064

Grade 9 £25,753 - £27,629 per annum • 37 hours per week • Darley Dale, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

Call Derbyshire, Derbyshire County Councils 24/7 Contact Centre, has an exciting opportunity for an experienced, enthusiastic and performance driven people manager to join the team.

Reporting directly to the Business Service Manager, you will manage, coach and develop a multi-skilled team of people who respond to a broad range of enquiries and emergency calls from both the general public and professional service. You will be expected to optimise performance, delivering on agreed KPI's to ensure achievement of service levels and consistency in communication, operational processes and procedures across the Contact Centre.

You will also support on contact related initiatives and projects.

The role will promote Call Derbyshire through participation in joint working projects with partner organisations and involves regular liaison and team working with departments across the council.

You will already be an experienced Team Leader/Manager, used to working in a multi-skilled performance driven contact centre environment. You will have a passion for customer service excellence and service delivery.

Working patterns are on a rota basis, shared across the Team Leaders, and can include some weekend cover.

For an informal discussion about the role please contact: Vanessa Rogers at vanessa.rogers@derbyshire.gov.uk

Provisional Interview Date: Early October

Closing Date 4 October 2020

Business Services Assistant

JOB/20/01444

Grade 4 £9,280.56 per annum • 18 hours and 30 minutes per week • Beechcroft Home

Part Time • Permanent • Adult Social Care and Health

We are looking for a committed and flexible person who can work as a key member of the Business Services administration team based in Beechcroft Home for Older People. Working in a busy office, the successful candidate will require appropriate information & technology (IT) skills, which includes using a variety of IT systems. You will be required to work as part of a team undertaking a wide-range of duties from note taking, supporting social care functions, processing financial information to general administrative tasks. Communication skills, ability to work to deadlines and an understanding of confidentiality is essential to this post. Candidates should be qualified to vocational/NVQ or equivalent with significant experience. The ability to travel is essential to this post.

Working hours are 18 hours 30 minutes - 5 working days, Monday to Friday (pm only)

Closing Date 18 October 2020

Business Services Assistant (3 Posts)**JOB/20/01554****Grade 7 £20,745 - £22,625 per annum, per annum • 37 hours per week • Schools Road, Chesterfield and County Hall, Matlock**

Full Time • Fixed Term - Covering for secondment 1 Post is for 18 months from start date, 2 Posts Permanent • Childrens Services

Our Business Service function is committed to having the right business support arrangements in place to meet the Department's current and future needs and following our recent review we have enhanced the existing structure to ensure that we can achieve this aim. The new structure has given rise to an exciting opportunity.

The available roles are detailed below:

- Schools & Learning, Virtual School 1 x 37 hours based at Chatsworth Hall, Matlock
- Performance, Quality and Partnerships, Finance Team 1 x 37 hours based at County Hall, Matlock
- Schools and Learning, Admissions Team 1 x 37 hours based at School Road, Chesterfield – Fixed Term for 18 months

Please indicate order of preference within the suitability section of the application form.

The Business Services Assistant (BSA) role provides comprehensive administrative support to the Service areas. This BSA role provides a broad range of support activities in addition to having key task responsibilities.

We are looking for highly driven and focused individuals to provide an efficient and effective administrative support to Children Services functions. This role will be pivotal in ensuring targets are met and service quality standards are maintained, therefore it is essential that you will have experience in working in a customer focused, fast paced office environment.

You will need good organisational skills with the ability to prioritise and meet deadlines. Experience of DCC's administration practices and processes, council procedures and policies including an understanding of confidentiality, GDPR & Data Protection are all required along with excellent ICT.

If you require any further information or for an informal conversation, please email csbs.review@derbyshire.gov.uk and your query/request will be passed to the relevant service.

Provisional Interview date: Week commencing 19 October

Closing Date 11 October 2020

Business Services Assistant**JOB/20/02136****Grade 4 £18,561 per annum • 37 hours per week • Clay Cross SS Office NE Derbyshire, Chesterfield**

Full Time • Fixed Term - Covering for secondment 12 months from start date • Adult Social Care and Health

We are looking for a committed and flexible person who can work as a key member of the Business Services administration team based in Clay Cross Area Office. Working in a busy office, the successful candidate will require appropriate information & technology (IT) skills, which includes using a variety of IT systems.

You will be required to work as part of a team undertaking a wide-range of duties from note taking, supporting social care functions, processing financial information to general administrative tasks. Communication skills, ability to work to deadlines and an understanding of confidentiality is essential to this post. Candidates should be qualified to vocational/NVQ or equivalent with significant experience.

Closing Date 18 October 2020

Business Services Manager**JOB/20/02209**

Grade 10 £11,472.84 - £12,732.84 per annum, pro rata • 14 hours and 48 minutes per week (Monday & Tuesday) • Schools Road, Whittington Moor, Chesterfield
Part Time • Permanent • Childrens Services

Our Business Service function is committed to having the right business support arrangements in place to meet the Department's current and future needs and following our recent review we have enhanced the existing structure to ensure that we can achieve this aim. The new structure has given rise to an exciting opportunity in Schools & Learning, School Admissions and Transport Team.

We are looking for committed and motivated individuals to manage and supervise the provision of an administrative service within a complex environment and provide expertise and experience in a specialist work area. Working in a very busy environment, the successful candidate will need to be able to work at pace, motivate the team and establish effective partnerships across the council, undertake the management of a team supported by Business Services Officers and have suitable information & technology skills, which includes using a variety of IT systems and packages.

It is essential the successful candidate will be able to work as part of a team and have the ability to support the operational team. Communication skills, ability to work to deadlines and an understanding of confidentiality is essential to this post.

If you require any further information or for an informal conversation, please contact Nicola Sharpe, Business Services Manager on 07500 127601 or Michael Ball, Senior Business Services Manager on 07917 240645

Please note this is likely to be conducted via skype or Microsoft teams, arrangements will be confirmed with candidates.

Closing Date 18 October 2020

Architects/Engineers/Surveyors/Technical

Technician NRSWA Inspector**JOB/20/02329**

Grade 8 £23,250 - £25,128 per annum • 37 hours per week • Highways Depot Stonegravel, Chesterfield
Full Time • Permanent • Economy, Transport and Environment

Within the Network Planning Service we are looking for an enthusiastic, innovative and experienced person to join the Service.

The successful applicant will support with the implementation of service improvements and excellent customer care supporting an area based highways maintenance team at our Chesterfield Depot.

This post will work closely with other Services within the Highways Division to continually develop service improvement and efficiencies whilst embracing new technologies and best working practices.

This post will involve delivering area based highways NRSWA inspections monitoring utility works to ensure the successful delivery of the Council's duties and responsibilities, as Highway Authority, to maintain the highway and thereby provide a safe and reliable highway network for all users.

Closing Date 18 October 2020

Technician - NRSWA Inspector**JOB/20/02331****Grade 8 £23,250 - £25,128 per annum • 37 hours per week • Willington Highways Depot, Willington, Full Time • Permanent • Economy, Transport and Environment**

Within the Network Planning Service we are looking for an enthusiastic, innovative and experienced person to join the Service.

The successful applicant will support with the implementation of service improvements and excellent customer care supporting an area based highways maintenance team based at our Willington Depot.

This post will work closely with other Services within the Highways Division to continually develop service improvement and efficiencies whilst embracing new technologies and best working practices.

This post will involve delivering area based highways NRSWA inspections, monitoring utility works to ensure the successful delivery of the Councils duties and responsibilities, as Highway Authority, to maintain the highway and thereby provide a safe and reliable highway network for all users.

Closing Date 18 October 2020

Care/Social Work

Care Worker**JOB/20/01228****Grade 5 £8,766.00 - £8,940.96 per annum • 17 hours and 8 minutes per week • Whitestones Home for Older People Chapel****Part Time • Permanent • Adult Social Care and Health**

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work.

If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

Working hours are based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (prorata), and extra pay for unsocial hours.

This post will work early shifts late shifts and waking nights

Closing Date 18 October 2020

Deputy Unit Manager Relief**JOB/20/02220****Grade 10 £14.87 - £16.50 per hour • As and when required • Hazelwood, Ilkeston**

No Guaranteed Hours • Relief • Adult Social Care and Health

The successful applicant will be responsible for assisting in the management of operational activities, supervising staff and managing resources including budgets. Supervisory and administrative skills are essential.

Knowledge of residential care issues and relevant legislation is required together with experience of working with older people in residential care. Must hold NVQ Level III Health & Social Care (Adults).

Closing Date 18 October 2020**Senior Care Worker****JOB/20/02403****Grade 7 £12,519.60 - £13,654.20 per annum • 22 hours 20 minutes per week • The Leys, Ashbourne**

Part Time • Permanent • Adult Social Care and Health

We are looking to appoint a Senior Care Worker to join our team here at The Leys Resource Centre to cover a mixture of early and late shifts.

The successful applicant will work alongside care staff and provide leadership and mentoring support to them whilst delivering all aspects of personal care. You will be responsible for allocating day to day tasks within the care team, administering medication and personal service planning with an emphasis on person centred care, under the direction of the Unit and Deputy Unit Managers. You will be required to promote good practice and deliver high quality care and support to residents with a range of care and support needs.

Excellent communication skills both written and oral are required to promote teamwork and deliver quality handovers for each shift. You as the senior person on duty and will be required to offer support and guidance appropriate to the grade. Full training will be provided appropriate to the level of the post.

QCF Level 2 Health and Social Care essential.

Closing Date 18 October 2020**Senior Care Worker****JOB/20/02404****Grade 7 £10.75 - £11.73 per hour • As and when required • The Leys, Ashbourne**

No Guaranteed Hours • Relief • Adult Social Care and Health

We are looking to appoint a Relief Senior Care Worker to join our team here at The Leys Resource Centre to cover a mixture of early and late shifts.

The successful applicant will work alongside care staff and provide leadership and mentoring support to them whilst delivering all aspects of personal care. You will be responsible for allocating day to day tasks within the care team, administering medication and personal service planning with an emphasis on person centred care, under the direction of the Unit and Deputy Unit Managers. You will be required to promote good practice and deliver high quality care and support to residents with a range of care and support needs.

Excellent communication skills both written and oral are required to promote teamwork and deliver quality handovers for each shift. You as the senior person on duty and will be required to offer support and guidance appropriate to the grade. Full training will be provided appropriate to the level of the post.

QCF Level 2 Health and Social Care essential.

Closing Date 18 October 2020

Social Worker (2 Posts)**JOB/20/02418**

Grade 9-11 £27,629 - £36,155 per annum. A *market supplement of between £2,000 and £4,000 per annum is currently payable to 30 June 2021. pro rata • Post 1 - 22 hours and 12 minutes per week , Post 2 - 37 hours per week Fixed Term covering Maternity leave. • Polygon Centre, Alfreton
 Various hours available • Permanent • Childrens Services

We're investing in our children's social work service and expanding our teams across Derbyshire. We've remodelled our children's social work service to create smaller teams with reduced caseloads supported by new practice supervisors.

Therefore, we have vacancies in the Specialist Disabled Children's Service (Early Help and Safeguarding), for qualified HCPC/Social Work England registered social workers, as follows:

- Post One: Annual Salary £16,577 - £21,693 per annum Part-time Social Worker (22 hours and 12 minutes) North Derbyshire & Bolsover Team (preferred working days are Wednesday to Friday). This is an established post.
- Post Two: Annual Salary £27,629 - £36,155 per annum. Full-time Social Worker (37 hours) – Erewash Team. This is a fixed term post to cover for maternity leave.

We are a countywide service and these vacancies are in the north and south of the county.

We see our posts as both challenging and exciting, enabling you as a dynamic and forward-thinking social worker to be based within the Safeguarding and Specialist Disabled Children's Services at The Polygon, Alfreton alongside other experienced Social Workers, Community Care Workers and Children's Occupational Therapists. Caseloads are locality based so whilst Alfreton remains the team base, there is flexibility to work between your allocated area and the main office.

We work in a person-centred way that compliments systemic practice and the stronger family's safer children agenda. Duties will include assessment of children with identified disabilities, child protection and court work, children in care and associated duties including close liaison with Health and Education colleagues. You will be supported by an experienced management team who are committed to good support, advice, supervision and a nurturing team ethos. We are committed to capturing the child's voice and journey through a 'child centred' approach which incorporates the social model of disability, social inclusion principles and anti-oppressive practice. If you would like to talk to someone informally about these posts, please ring and ask for the following Team Manager:

- Post One: Kim Spencer, contact number: 01629 537601
- Post Two: Jessica Gallagher, contact number: 01629 537608

*A market supplement is currently attached to this post. This is a separate payment made in addition to the normal salary as detailed below. All market supplement payments are reviewed 6 months prior to their proposed end date to determine whether the supplement should continue.

Appointed on	Basic salary per annum	Market supplement payment per annum	Salary including market supplement per annum
Grade 9: pay point 19	£27,629	£4,000	£31,629
Grade 10: pay points 20-23	£28,682 - £31,832	£3,000	£31,682 - £34,832
Grade 11: pay points 24-27	£32,913 - £36,155	£2,000	£34,913 - £38,155

Closing Date 18 October 2020

Care Worker**JOB/20/02428****Grade 5 £10,320.36 - £10,526.40 per annum • 20 hours 10 minutes per week • Castle Court, Castle Gresley, Swadlincote**

Part Time • Fixed Term - Covering for sick leave • Adult Social Care and Health

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you will be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing, dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Closing Date 18 October 2020**Senior Care Worker****JOB/20/02430****Grade 7 £12,193.92 - £13,200.00 per annum • 21 hours 45 minutes per week • Castle Court, Castle Gresley, Swadlincote**

Part Time • Permanent • Adult Social Care and Health

The successful applicants will work alongside care staff and provide leadership and mentoring support to them whilst delivering all aspects of personal care. You will be responsible for allocating day to day tasks within the care team, administering medication and personal service planning with an emphasis on person centered care, under the direction of the Unit and Deputy Unit Managers. You will be required to promote good practice and deliver high quality care and support to residents with a range of care and support needs.

Excellent communication skills both written and oral are required to promote teamwork and deliver quality handovers for each shift. You will be the senior person on duty for intervals during the working day and will be required to offer support and guidance appropriate to the grade. Full training will be provided appropriate to the level of the post.

Closing Date 18 October 2020**Care Worker (Relief)****JOB/20/02439****Grade 5 £9.81 - £10.01 per hour • As and when required • Staveley Residential and Community Care Centre, Chesterfield**

No Guaranteed Hours • Relief • Adult Social Care and Health

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you. You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

Closing Date 18 October 2020

Care Worker**JOB/20/02471****Grade 5 £11,641.92 - £11,874.36 per annum • 22 hours and 45 minutes per week • Ada Belfield House, Belper**

Part Time • Fixed Term - Covering for sick leave • Adult Social Care and Health

We're recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising. Understanding the needs of older people, including those with dementia, is an important part of the work.

If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you. You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

Provisional Interview date: 29 October 2020

Closing Date 18 October 2020**Care Worker****JOB/20/02472****Grade 5 £9.81 - £10.01 per hour • As and when required • Ada Belfield, Belper**

No Guaranteed Hours • Relief • Adult Social Care and Health

We're recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising. Understanding the needs of older people, including those with dementia, is an important part of the work.

If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you. You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

Provisional Interview date: 29 October 2020

Closing Date 18 October 2020

Senior Care Worker**JOB/20/02473****Grade 7 £10.75 - £11.73 per hour • As and when required • Ada Belfield, Belper**

No Guaranteed Hours • Relief • Adult Social Care and Health

The successful applicants will work alongside care staff and provide leadership and mentoring support to them whilst delivering all aspects of personal care. You will be responsible for allocating day to day tasks within the care team, administering medication and personal service planning with an emphasis on person centred care, under the direction of the Unit and Deputy Unit Managers. You will be required to promote good practice and deliver high quality care and support to residents with a range of care and support needs.

Excellent communication skills both written and oral are required to promote teamwork and deliver quality handovers for each shift. You will be the senior person on duty for intervals during the working day and will be required to offer support and guidance appropriate to the grade. Full training will be provided appropriate to the level of the post.

Closing Date 18 October 2020

Catering

Catering Development Officer**JOB/20/02381****Grade 8 £23,250 - £25,128 per annum • 37 hours per week • Chatsworth Hall, Matlock**

Full Time • Permanent • Childrens Services

Derbyshire County Council's Catering Service is one of the largest specialist education caterers in the country, providing around 50,000 meals a day to nursery, infant, junior and secondary aged pupils across Derbyshire and neighbouring Authorities.

A full-time role has become available for a Catering Development Officer to develop and lead on the delivery of a marketing and promotions strategy, with a strong emphasis on health and wellbeing.

As a Catering Development Officer you will be responsible for implementing a strategic and tactical marketing plan that will shape and drive the service forward. This will include but not limited to developing effective communications to schools, promotion of successful advertising campaigns across various channels including social media that builds on brand awareness, working to project timescales and budgets and regularly reporting on progress to relevant stakeholders.

The post holder will also be responsible for the planning and managing of annual promotional events relating to the service, with a strong focus on healthy eating in the education catering sector.

To be successful in this role the successful candidate will need to be able to demonstrate creative flair when managing the creation of all promotional literature and have the aptitude to deliver educational tool box sessions on healthy eating to both primary and secondary schools. An interest in food and knowledge of educational market trends is also crucial to this post.

Closing Date 18 October 2020

Catering Supervisor**JOB/20/02433****Grade 5 £8,699.76 - £8,873.40 per annum • 18 hours per week • Hazelwood, Ilkeston**

Part Time • Permanent • Adult Social Care and Health

Working as part of the catering team to include general kitchen duties, food preparation and service and bookwork for a number of meals per day. The post holder will have the responsibility for managing all aspects of this busy kitchen.

You will need to demonstrate good all-round catering experience and have good communication skills. Working to pre-planned menus it is essential that potential candidates possess an awareness of portion and food cost control, as well as giving priority to presentation and being customer focused.

To apply you will be ideally qualified to City & Guilds 706/1 level or NVQ Level II or have relevant experience, with a sound knowledge of Health & Safety requirements and possess a Basic Food Hygiene Certificate.

The job will include unsocial hours working including weekends and Bank Holidays.

Closing Date 18 October 2020**Childrens Social Care/Social Work****Family Support Assistant****JOB/20/02385****Grade 5 £18,933 - £19,311 per annum • 37 hours per week • Long Eaton Family Support Centre**

Full Time • Fixed Term - Due to the current COVID-19 situation 12 months from start date • Childrens Services

We are looking to recruit a Family Support Assistant to support children, young people and families in their homes. The successful applicants will be managed by the Early Help Development Officers within Derbyshire's Transition Team and will provide support to families around good routines and parenting.

You will apply Derbyshire's operating model into all Early Help practice in order to improve outcomes for children, young people and families.

Closing Date 18 October 2020**Education - Non Teaching/Support Services****Integration Support Assistant****JOB/20/02456****Grade 9 £22,052.28 - £23,658.84 per annum • 37 hours per week • SEN Support Services Centre, Chesterfield**

Full Time • Permanent • Childrens Services

The Integration Pathways Team is seeking to appoint an Integration Support Assistant to work with children and young people who are out of school and have a history of social, emotional and mental health (SEMH) needs. The role requires a high level of interpersonal skills and the ability to engage and encourage children to learn, with the aim of supporting reintegration to mainstream school. There is a requirement to work 1:1, in small groups and in mainstream classrooms, to support the inclusion of a child/young person. An NVQ Level 3 qualification, or equivalent, is required, along with proven success working to support the social and academic learning of children and young people. We are a collaborative team, so the ability to work in this way, as well as work autonomously, are essential.

Closing Date 18 October 2020

Finance

Senior Auditor

JOB/20/02424

Grade 10 £28,682 - £31,832 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

This is an exciting opportunity to further your career by joining a professional, internal audit team which provides the full range of audit services to the County Council and its Executive Directors and Directors.

We are looking for someone with current experience of internal audit, preferably obtained within a public sector organisation. You should be able to communicate effectively, work efficiently as part of a team and develop good working relationships with client Departments. You will be confident, self-motivated and willing to question and challenge established practices to drive improvements.

The Audit Services Unit has a high profile within the Council and its role gives Audit staff a unique opportunity to understand the wide ranging services provided to Derbyshire residents and make recommendations to improve their delivery. You will provide high quality, independent audit and assurance services and be involved in a variety of reviews including:-

- financial and operational systems;
- appraisal of IT systems controls and compliance with relevant legislation;
- project work aligned to the Council's significant risks;
- investigations

Derbyshire is a great place to live and work and we recognise that our workforce are our greatest asset. The role will assist in advancing innovative approaches to governance, risk management and internal controls, as well as offering the post holder the opportunity to contribute to the continued strategic/professional development of the Unit. The Council is ambitious and strives to provide enterprising and value for money services enabling people and communities to thrive. Our Audit function plays a key part in ensuring that robust and effective systems are in place.

Applicants should hold a relevant qualification, be able to demonstrate a record of achievement and work to a high standard within assigned budgets.

We would consider suitable applicants wishing to work part time or flexible working arrangements.

In return we offer an excellent range of benefits to our employees:-

- Competitive salary;
- Travel expenses associated with completing the duties of your post;
- Local Government Pension Scheme;
- Flexible working between the hours of 7.00am and 7.00pm;
- Continued professional development;
- Generous leave scheme.

If you wish to discuss the requirements of the post please contact Carl Hardman - Assistant Director of Finance (Audit) by email at carl.hardman@derbyshire.gov.uk

Provisional Interview Date: Week commencing 2 November 2020

Closing Date 18 October 2020

Human Resources/Personnel

Advice and Support Lead (2 posts)

JOB/20/02441

Grade 11 £32,913 - £36,155 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

An opportunity has arisen to join our HR Operations team in an Advice and Support Lead role.

If you have a relevant degree or equivalent in the HR field or CIPD level 5 we would welcome an application from you.

You will work as part of a team providing professional advice, guidance and end to end case management support to managers on absence and employee relations policy and procedure. You will have significant experience and proven success in advising and influencing on HR matters in a customer focussed environment. A local expert, able to prove your credibility, you will also have experience of providing advice on employment legislation and associated policy and practice.

As an excellent communicator you will be able to influence at all levels as well as develop and maintain collaborative and inclusive working relationships with stakeholders and colleagues. Being motivated and resilient you will be able to use your own initiative, and will present a 'can do' approach focussing on results and outputs. You will also contribute to the review of employment policy as well as the development and delivery of employment policy briefings.

Interviews will be held during week commencing 2 November 2020 by MS Teams.

Closing Date 11 October 2020

Libraries

Driver/Library Assistant

JOB/20/02432

Grade 5 £9,466.56 - £9,655.56 per annum • 18 hours and 30 minutes per week • Buxton Mobile Library, Buxton

Part Time • Fixed Term - Due to funding until the end of March 2021 • Commissioning, Communities and Policy

Library experience is an advantage, but we also welcome candidates who have demonstrated exceptional customer service elsewhere. The successful candidate will be:

- Able to create a friendly and welcoming environment for a diverse range of customers
- Excellent at multi-tasking, efficient, happy to work under pressure & confident with working alone on a Mobile Library.
- Passionate about what public libraries offer, and able to promote library services.
- Confident in using IT (training will be given on specific library systems)
- * Hold a CPC Licence and be competent and confident with driving large vehicles in both urban and rural settings.

Please note

- Library work can be physically demanding.
- Staff may also occasionally be asked to cover other roles within Derbyshire libraries.

Some evening and weekend working may be required, with the need for flexibility on occasions to suit the needs of the service.

Closing Date 18 October 2020

Library Assistant**JOB/20/02431****Grade 5 £8,186.64 - £8,350.08 per annum • 16 hours per week • New Mills Library, High Peak**

Part Time • Permanent • Commissioning, Communities and Policy

The successful candidate will enjoy working with people, be committed to high standards of customer care and be enthusiastic about libraries. Basic ICT skills are essential.

Closing Date 18 October 2020**Library Assistant / Driver****JOB/20/02434****Grade 5 £18,933 - £19,311 per annum • 37 hours per week • Long Eaton Mobile Library, Long Eaton**

Part Time • Fixed Term - Due to funding until the end of March 2021 • Commissioning, Communities and Policy

Library experience is an advantage, but we also welcome candidates who have demonstrated exceptional customer service elsewhere. The successful candidate will be:

- Able to create a friendly and welcoming environment for a diverse range of customers
- Excellent at multi-tasking, efficient, happy to work under pressure & confident with working alone on a Mobile Library.
- Passionate about what public libraries offer, and able to promote library services.
- Confident in using IT (training will be given on specific library systems)
- * Hold a CPC Licence and be competent and confident with driving large vehicles in both urban and rural settings.

Please note

- Library work can be physically demanding.
- Staff may also occasionally be asked to cover other roles within Derbyshire libraries.

Some evening and weekend working may be required, with the need for flexibility on occasions to suit the needs of the service.

Closing Date 18 October 2020

Pensions

Senior Pensions Assistant (3 Posts)**JOB/20/02378****Grade 8 £23,250 - £25,128 per annum • 37 hours per week • County Hall, MATLOCK**

Full Time • Permanent • Commissioning, Communities and Policy

Derbyshire County Council administers the Local Government Pension Scheme (LGPS) on behalf of over 100,000 Pension Fund members and over 320 participating employers in the Derbyshire area and beyond.

We have 3 vacancies for Senior Pensions Assistants within the Fund. The roles will include carrying out a wide variety of tasks from liaising with new employers wishing to gain admission to the Fund, to calculating and arranging payment of individual member benefits.

Candidates must be able to manage their own workloads, work on allocated tasks within deadlines and also work as a member of a team.

(For further information please see overleaf)

We are looking for people who are able to demonstrate knowledge and experience of the Local Government Pension Scheme, the ability to work effectively with our pensions software system, have a keen eye for detail, can explain complex rules and processes clearly and concisely and have supervisory experience.

Pension administration is a complex and constantly changing environment and the successful candidates will need to be able to learn quickly whilst working effectively in a busy team.

Appointments will be made on a full-time, permanent basis. Benefits include a generous annual leave entitlement, flexitime and membership of the Local Government Pension Scheme.

Closing Date 18 October 2020

Procurement

Senior Procurement Officer

JOB/20/02005

Grade 11 £32,913.00 - £36,155.00 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

Derbyshire County Council is seeking appoint an enthusiastic procurement professional to join the County Procurement team. The successful candidate will be responsible for providing an effective and efficient procurement service within the Corporate Services category. It is an exciting time to join County Procurement as we move towards a Category Management approach.

County Procurement is looking for a dynamic and experienced procurement professional to enhance relationships with stakeholders, to drive productive collaboration and effective forward planning to manage procurements. Reporting to the Category Manager – Corporate Services, the Senior Procurement Officer will provide procurement expertise to stakeholders within the Council: advising on successful contracting within the context of public procurement regulations and the Council's Financial Regulations and Procurement Protocols. The successful candidate will take responsibility for a portfolio of contracts and conduct procurement exercises in accordance with Council procedures and EU regulations.

The candidate will hold an appropriate Professional Purchasing qualification: for example, Chartered Institute of Procurement and Supply Professional Diploma (MCIPS). Alternatively, a degree in a business-related subject and/or have equivalent experience; and be able to evidence continued professional development including operating within EU Procurement Regulations.

The candidate will have a flexible approach when fulfilling duties in an environment where urgent requests are common, though ensuring a best value for money; comprehensive high-quality service is provided whilst managing a busy and demanding workload. The candidate should be able to demonstrate excellent communication skills as the role will involve detailed, complex, confidential Procurement issue discussions, together with relevant statutory financial and procurement regulations, with both Council staff as well as suppliers.

Important Information When Completing Application Form: The shortlisting panel will decide who to interview based on the information provided in the application form. They'll measure this against the person profile (sometimes called the person specification) which lists qualities such as skills, knowledge, experience, and qualifications which are essential to do the job, and those which are desirable. Your application form should show how closely you can meet the requirements for the job, as set out in the job and person profile and giving examples where appropriate.

For further information regarding this opportunity please contact Stuart Etchells at Stuart.Etchells@Derbyshire.gov.uk

Provisional Interview Date: Week commencing 2 November 2020

Closing Date 11 October 2020

Schools and Academies

Administration/Clerical/Customer Service

Examinations Officer/Cover Administrator

JOB/20/02528

NJC26 (£28,278 actual salary per annum) • 37 hours per week, 43 weeks per year • Heanor Gate Science College

Full Time • Permanent

We are seeking to appoint an experienced Examinations Officer/Cover Administrator to manage and administer all internal and external examinations and organise classroom cover for absent staff. The successful candidate will also work closely with the Data Manager to collect and analyse student performance data and compile management reports.

The role will require a high level of organisational skills with a keen eye for detail, as well as excellent interpersonal and communication skills. With proven experience of working with data bases, spreadsheets and SIMS, the successful candidate will take responsibility for all aspects of examinations within the school, including entries, results and communications to ensure the school adheres to relevant regulations.

Spencer Academies Trust is an educational charity and academy sponsor, which is committed to ensuring that every child, regardless of background, has access to an outstanding education and real choices in life. Our successful track record of providing high quality teaching and learning which ensures improved outcomes for children and young people.

Our mission statement for the Trust reflects our vision and aim for all Trust schools. Our highly successful network of 20 schools (8 secondary and 12 primary) educates students across Nottinghamshire, Derbyshire, Nottingham City, Derby City and Leicestershire.

Vision

The Spencer Academies Trust is an exceptional Trust, which provides an outstanding education for local children. Our Trust is a model of national excellence. We work collaboratively to achieve the best possible outcomes for all young people, in an environment where partnership is valued and success is celebrated. Our education delivers real life experiences for students, promotes independent enquiry and stimulates intellectual curiosity; whilst developing a strong sense of individual responsibility and a personal belief and confidence. All of our students fulfil their potential and make unparalleled progress. They are fully prepared for the next phase of their education and have unrivalled opportunities to become future leaders.

We Believe:

- All children have a right to a quality education regardless of background or ability and have an entitlement to the opportunity of a secure progression route in their learning and development.
- Schools are stronger when they work in collaboration with each other, operate within a 'family' and are open to a true sense of partnership.
- We grow the effectiveness and sustainability of our schools by developing the people within them, and that through shared and equitable responsibility for quality and outcomes; we achieve more.

Applicants would be expected to share the Trust's high aspirations and expectations for pupils and staff. If you would like to discuss this role, or have any queries, please email Miss E Pearce at

E.Pearce@heanorgate.derbyshire.sch.uk

(For further information please see overleaf)

Applications for this post must be submitted using our online application form which can be found at <http://www.satrust.com/vacancies>

Please do not apply using the Derbyshire County Council website.

In line with safer recruitment policies, references will be called for prior to interview.

Please ensure your completed application form is returned no later than 12.00 noon on the Closing Date.

The Spencer Academies Trust is committed to safeguarding and promoting the welfare of all our students and expects all employees and volunteers to share this commitment. All posts are subject to enhanced DBS checks and completion of Level 2 safeguarding training.

Provisional Interview Date: 21 October 2020

Closing Date 13 October 2020

Caretaking/Cleaning/Security

Cleaner

JOB/20/02552

Grade 3 £9.43 per hour • as and when required • Buxton Infant School

No Guaranteed Hours • Relief

Buxton Infant School are looking for someone to join the small cleaning team which looks after our lovely school. Duties include vacuuming, polishing, dusting, mopping and waste disposal. The successful candidate will need to be a key holder.

Hours may vary and there may be some flexibility, but will be between 2.00pm and 6.00pm Monday to Friday, as required.

Provisional Interview Date: 15 October 2020

Closing Date 11 October 2020

Education - Non Teaching/Support Services

Midday Supervisor

JOB/20/02511

Grade 3 £2,905.56 per annum • 7 hours and 5 minutes per week, 38 weeks per year • Little Eaton Primary School

Part Time • Permanent

The Governors wish to appoint a Midday Supervisor to join our hardworking lunchtime staff team. The successful candidate will be a role model in promoting positive behaviour and be able to work as part of a highly effective team.

They will supervise children during the lunchtime period, ensuring that every child feels welcome to participate in lunchtime activities. Good communication skills, enthusiasm and the ability to build effective professional relationships with colleagues and pupils are essential for this role.

Provisional Interview Date: 9 October 2020

Closing Date 7 October 2020

Special Educational Needs Teaching Assistant**JOB/20/02465****NJC point 7-11 • 32 hours and 30 minutes per week, 39 weeks per year • Hilton Primary School**

Full Time • Fixed Term - Due to pupil numbers until end August 2021

Are you the sort of Teaching Assistant who can engage the most reluctant learner? Can you make learning the 8 times tables seem like a trip to Disneyland? Would you dress up as Gangsta Granny to encourage an unwilling reader? If so we want to hear from you!

We are looking for a Teaching Assistant to support some children with SEN initially in KS2. The children all work as part of the mainstream class but benefit from a bit of extra support in the classroom.

We are looking for someone who:

- Is creative and can think on their feet.
- Who is resilient and doesn't take the behaviour of children personally.
- Sincerely values every child and supports them to achieve their potential.

Please contact the office on 01283 732334 to come and meet the team and to see what the largest primary in Derbyshire has to offer you.

Please do not apply using the Derbyshire County Council.

Please apply using the online application form, which can be found at <http://www.satrust.com/vacancies>. In line with safer recruitment policies references will be called for prior to interview.

Spencer Academies Trust is committed to safeguarding and promoting the welfare of all our students and all posts are subject to enhanced DBS with children's barred list checks and completion of Level 2 safeguarding training.

Provisional Interview Date: Wednesday 7 October 2020

Closing Date 2 October 2020

Midday Supervisor**JOB/20/02476****Scale 1, point 1 – 3 £17,842 - £18,562 per annum (pro-rated £2,769 - £2,880 per annum) • 7 hours per week, 38 weeks per year • Queen Elizabeth's Grammar School, Ashbourne Academy**

Part Time • Permanent

QEGSMAT are seeking to appoint a Midday Supervisor on a permanent basis, we are looking for the successful candidate to start as soon as possible.

The Trust's vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated children and young people, as well as excellent facilities, provide the successful formula for this. Queen Elizabeth's Grammar School Ashbourne Academy is an 11-18 Comprehensive School in the picturesque town of Ashbourne. The school enjoys an excellent reputation within the local community.

Academic standards are already very high in all key stages but we are not complacent and continually seek to expand and improve upon opportunities afforded to our students.

Queen Elizabeth's Grammar School Ashbourne Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. If you are interested in this position, please visit our QEGSMAT website where you can apply via TES. <http://www.qegsmat.com/current-vacancies/> Please do not apply using the Derbyshire County Council website.

Proposed Interview Date: 13 October 2020

Closing Date 5 October 2020

Technology and Premises Technician

JOB/20/02479

Salary: £18,065 – £18,795 full time salary £6,189.89 - £6,440.02 part time salary • 15 hours per week, 39 weeks per year • St Thomas More Catholic Voluntary Academy, Buxton

Part Time • Permanent

St Thomas More Catholic Voluntary Academy, part of the St Ralph Sherwin Catholic Multi Academy Trust are seeking to appoint a highly motivated Technology and Premises Technician.

The purpose of this role is to ensure the safe and efficient operation of Technology areas by correctly maintaining all equipment, machinery and tools. Ensuring safety is paramount and must come before all other duties. To provide support and assistance mainly with practical based activities to students and staff. To carry out any necessary small scale premises repairs as directed by the Premises Manager.

St Thomas More is a small popular Catholic 11 to 16 High School in the beautiful town of Buxton in Derbyshire; within easy access from Cheshire, Manchester, Staffordshire and Stockport as well as Derbyshire and surrounding areas.

The St Ralph Sherwin Catholic Multi-Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to satisfactory references, which will be requested, prior to interview, an enhanced Disclosure and Barring Service (DBS) check, medical check, evidence of qualifications plus verification of the right to work in the UK.

How to apply

For more information about our Trust, job description/person specification and to apply please visit

<https://srscmat.co.uk/vacancies>. For informal enquiries please email vacancies@srscmat.co.uk

Please do not apply using the Derbyshire County Council website.

Please ensure your completed application form is returned no later than 9.00am on the Closing Date.

On 1st September 2018, the St Ralph Sherwin Catholic Multi Academy Trust, part of the Diocese of Nottingham, brought together 25 Catholic schools located in Derby City, Derbyshire, Staffordshire, Nottinghamshire and Stockport together in partnership, to ensure the very best spiritual, social and academic experiences and outcomes for the young people in our schools.

You do not need to be a Catholic to work in our Trust. There are certain reserved positions, which require someone to be Catholic, i.e. CEO, Headteacher, Deputy Headteacher, Subject Leader/Head of RE and Lay Chaplain but other than that a respect for our ethos and a willingness to participate in what we do is all that is required. Everything we do is to better the lives and futures of our children, providing access to first-class teaching, both academically and spiritually and we are united by our collective vision to excel.

The St Ralph Sherwin Catholic Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to satisfactory references, an enhanced Disclosure and Barring Service (DBS) check, medical check, evidence of qualifications plus verification of the right to work in the UK.

The Trust will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

You do not need to be a Catholic to work in our Trust. There are certain reserved positions, which require someone to be Catholic, i.e. CEO, Headteacher, Deputy Headteacher, Subject Leader/Head of RE and Lay Chaplain but other than that a respect for our ethos and a willingness to participate in what we do is all that is required.

Provisional Interview Date: 22 October 2020

Closing Date 16 October 2020

Midday Learning Support**JOB/20/02484****Grade 5 £6,397.00 - £6,524.00 per annum • 15 hours per week, 39 weeks per year • Stanton Vale School, Long Eaton****Part Time • Permanent**

Stanton Vale School is part of Esteem Multi-Academy Trust and a vibrant, stimulating and specialist community in which pupils and staff value themselves and others. We aim to challenge, motivate and empower individuals with the skills and knowledge for a life beyond school. We want the students and staff of Stanton Vale to be both aspirational and inspirational. We are passionate training and developing our staff.

This is an idea role for someone looking to develop a career in education working with children with special educational needs and we are happy support candidates through NVQ level 2/3 TA qualifications if desired. Actual working hours are: 9.30 am to 12.30 pm

We look to appoint staff who are willing to contribute fully to the life of the school and who are committed to safeguarding and promoting the welfare of children and young people.

The children and young people who come to us have a range of needs and abilities but are primarily categorised as Severe Learning Difficulties (SLD) or Complex Learning Difficulties (CLD/PMLD). However, we try not to talk about disability. Our culture and ethos is very much about abilities and how we can nurture and develop skills and knowledge to help our pupils for life beyond school.

Visits to the Academy are warmly welcomed and encouraged. Please arrange appointments through our Admin Team info@stantonvale.derbyshire.sch.uk

Please only use the application and monitoring forms which are available on the Esteem website; CVs alone will not be accepted. Completed application forms along with a covering letter need to be sent via email to: kaysmith@stantonvale.derbyshire.sch.uk; or posted to: Kay Smith, Stanton Vale School, Thoresby Road, Long Eaton, Nottingham NG10 3NP

Please ensure your completed application form is returned no later than 12.00 noon on the Closing Date.

Please do not apply using the Derbyshire County Council website.

Stanton Vale School and Esteem Multi-Academy Trust are committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake an Enhanced Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Closing Date 14 October 2020

Ancillary Assistant**JOB/20/02486**

Grade 2 point 2 (£13,450 per annum) • 32 hours and 30 minutes per week, 39 weeks per year • Fountains Primary School, Burton upon Trent
Full Time • Permanent

Esteem Multi-Academy Trust currently comprises of eleven academies throughout Derbyshire, Derby City and east Staffordshire. Formed by a group of like-minded school leaders in August 2018, the MAT is currently responsible for the education and care of approximately 1,200 students and employs around 750 staff. The total revenue budget for the MAT is approximately £23 million and plans are in place to expand further. We wish to grow further to fulfil our vision to become a centre of excellence for SEND and Alternative Provision.

We are seeking to appoint an enthusiastic individual to work with a range of pupils with special educational needs including ASD, SLD, complex and social, emotional and mental health needs.

Reporting directly to the Teaching Assistant Manager. The ideal candidate will be flexible, motivated and a caring individual who has a passion for children with SEN and has a good standard of general education. Benefits include; Local Government Pension Scheme

Please do not apply using the Derbyshire County Council website.

For further information, please contact Kathryn Linstead, HR Manager, on 01283 247590, via email to officehigh@fountains.staffs.sch.uk or visit our website at www.fountainsfederation.co.uk. Please use the relevant application form on the MAT website; CVs will not be accepted.

Please ensure your completed application form is returned no later than 12.00 noon on the Closing Date.

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided

Provisional Interview Date: 7 October 2020

Closing Date 5 October 2020

Midday Supervisor**JOB/20/02515**

Grade 3 £2,050.92 per annum • 5 hours per week, 38 weeks per year • Pilsley CofE Primary School, Bakewell
Part Time • Fixed Term - Due to pupil numbers until end August 2021

We are looking for a warm and friendly person to come and join our lovely school. The successful candidate will work 5 days a week during school term time from 11:45am until 12:45pm. You will be supervising our children throughout their lunch break, leading and developing safe play activities and supervising children eating their lunch. Please contact the school on 01246 583203 if you require any further information.

Provisional Interview Date: 12 October 2020

Closing Date 7 October 2020

Learning Support Assistant**JOB/20/02492****Grade 5 £13,144.92 - £13,407.36 per annum • 30 hours per week, 39 weeks per year • New Mills School**
Part Time • Fixed Term - Due to pupil numbers until end August 2021

New Mills School is a medium sized 11-16 secondary school based in the High Peak close to the Peak District National Park, yet within easy reach of the centres of Stockport and Manchester.

You will find New Mills School a warm and welcoming place, where we pride ourselves in our inclusive educational provision, courteous atmosphere, excellent student welfare and core belief in the power of education to transform lives. The personal qualities of the successful candidate and the ability to enhance and promote our values and ethos will be important criteria for appointment.

We are looking to appoint one or more Learning Support Assistants to work as part of our team of Teaching Assistants, who support students with SEN. The successful applicants will also be expected to make a significant contribution to supporting and complementing the work of the teaching staff. We would welcome applications from candidates looking for part time or job share positions. You should be a strong team player, looking forward to joining our school at an important time in its' development.

Application packs can be obtained from, and should be returned to Diane Barber, Head's PA New Mills School, Church Lane, New Mills High Peak, SK22 4NR, or via email to dianebarber@newmillsschool.co.uk or from the school website www.newmillsschool.co.uk Please do not apply using the Derbyshire County Council website.

Please ensure your completed application form is returned no later than 12.00 noon on the Closing Date.

Informal visits to the School are welcomed; to make arrangements or for further details about this vacancy please contact Diane Barber, on 01663 423125.

New Mills School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant's appointment will be subject to satisfactory pre-employment clearances including references and a Disclosure and Barring check.

Closing Date 12 October 2020

Midday Supervisor**JOB/20/02493****Grade 3 £2,392.56 per annum • 5 hours and 50 minutes per week, 38 weeks per year • Riddings Infant and Nursery School**

Part Time • Permanent

Do you enjoy working with children? Are you calm, patient, fair and kind? If so, you could be who we are looking for! The governing body are seeking to appoint an enthusiastic, committed individual to join our wonderful staff team. We are extremely keen to recruit someone who enjoys working with children and will fully engage with the children, joining in their games and encouraging positive play.

Duties include the supervision of children from reception to Year 2, during eating lunch in the school dining areas while promoting healthy eating and good table manners. Duties also include supervising on the playgrounds, or inside (weather dependent) and interacting with children in play whilst also ensuring the welfare and safety of pupils. Due to COVID restrictions, duties involve only working with one class group throughout the lunch period at this time. The working pattern will be Monday to Friday for 1 hour and 10 minutes daily, currently 11:30 – 12.40 per day. Successful applicants will be informed about interview arrangements via e-mail. Interviews dates are to be confirmed and induction for the successful candidate will be arranged.

Visits to the school can be arranged by appointment only. Please contact the school office on 01773 602767. If you require any further information, please ask for Mrs. Emily Kelsall School Business Officer.

Closing Date 7 October 2020

Special Educational Needs and Disability Co-ordinator**JOB/20/02494****Main Scale/Upper Pay Range (UPR) + TLR2.1 • 1.00 FTE • Granby Junior School, Ilkeston**

Full Time • Permanent

Following the promotion of our current SENDCo to Lead SEND Officer, we are looking to appoint an experienced and qualified SENDCo to join our team. They must have proven experience in this role and in a senior leadership role. They should have a passion for Quality First Teaching and the ability to lead others in providing the best provision for all children.

The position is to start in January 2021, although there is a possibility it could begin in Autumn and three days for SENDCo. This may be flexible in future years and could include PPA cover also. This is a Full-time/permanent job, although a 4 day a week role would be considered.

SENDCO responsibilities and duties:

- Day to day operation of the school's SEND policy.
- You will have the best interest of your SEND pupils at the heart of everything you do by coordinating additional support and liaising with external bodies when required.
- Be able to apply and gain extra funding to support the needs for the children.
- Be part of a DSL team, having responsibility for those children with SEND who are also Child Protection or Child in Need.
- Be the Designated Teacher for LAC, working with the Virtual School to support their needs.

To be considered for the SENDCo role you should have:

- Recognised teaching qualification Bed/PGCE or equivalent (QTS).
- SENDCo qualification
- The ability to quickly build positive relationships with both staff and students.
- Strong subject knowledge of the Primary Curriculum.

SENDCo Salary/Benefits

- Main Scale or UPS depending on current salary. TLR2 for SENDCo responsibilities
- Access to regular networking and professional bodies to support practice.
- Office space for working and meetings.

Closing Date 18 October 2020**Special Educational Needs Teaching and Learning Assistant****JOB/20/02508****Grade 7 £8,402.40 - £9,163.80 per annum • 17 hours and 30 minutes per week, 39 weeks per year • Fairfield Infant and Nursery School, Buxton**

Part Time • Fixed Term - Due to funding until 30 April 2021

The Governors wish to appoint a SEND Teaching Assistant to join our warm and friendly team within our inclusive Infant and Nursery School. You will need excellent communication skills and ideally, you will have experience of working with children that display challenging behaviour in a mainstream setting. If you are committed to inclusive education and are ready for a challenging role, we look forward to your application. Hours are 9.30 am until 1.00pm Monday to Friday.

Should you require further information about this post or would like to visit before you apply please contact the school asking to speak to our school SENCO, Mrs Sarah Humpleby or the Headteacher, Mrs Jenny Allin tel: 01298 22441

Provisional Interview Date: 22/23 October 2020

Closing Date 11 October 2020

Midday Supervisor

JOB/20/02504

Scale 1 £17,842 - £18,562 FTE (pro-rated £1,978 - £2,057 per annum) • 5 hours per week, 38 weeks per year • Castle View Primary School, Matlock
Part Time • Permanent

Our school is in the town of Matlock, on the edge of the Peak District overlooking the impressive Ribber Castle. The main school building dates back to the late 1800s but has had many alterations and additions since then. We are an extensive site, with our own separate Hall, Dining Kitchen, playing field and Key Stage 1 and 2 buildings, as well as a purpose-built Nursery. We host a daily breakfast club and a range of after school clubs, as well as weekly enrichment groups which consist of; singing, drumming, cookery, outdoor learning, craft, sports and young enterprise.

Castle View Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

QEGSMAT is committed to promoting equality, challenging discrimination and developing community cohesion. We welcome applications from all sections of the community. We are committed to the protection of children and vulnerable adults.

Appointment is subject to a clear DBS check to an enhanced level.

If you would like to apply for this role please apply via TES, the link can be found on our QEGSMAT website <https://www.qegsmat.com/currentvacancies/>.

Please do not apply using the Derbyshire County Council website.

Provisional Interview Date: 10 October 2020

Closing Date 7 October 2020

Family Support Worker

JOB/20/02514

Grade 8 £20,658.72 - £22,327.44 per annum • 37 hours and 30 minutes per week, 40 weeks per year • Cotmanhay Junior School
Full Time • Permanent

The governors of Cotmanhay Junior School are seeking to appoint a Family Support Worker to join our amazing team. Although our pupils are fabulous, many of them require complex levels of support in order to be successful. We require a Family Support Worker who can help them on their journey to incredible.

The successful candidate will work with our pupils and their families to ensure that they stay safe and reach their potential.

Situated a short distance from the Peak District National Park and with easy access to both Nottingham and Derby city centres, Cotmanhay Junior School is an awesome school. The school is very well resourced, pupil behaviours are good and the school staff dedicate themselves to providing safe, happy learning for everyone, through a creative and exciting curriculum.

We want our pupils to inspire their community and help to make it an incredible place to live and learn. So if you have the skills and desire to be part of our wonderful team we would love to hear from you. Whilst we can't necessarily offer tours of the school at present, it would be good to talk by email in advance if you have any questions. Virtual meetings or telephone conferences can be arranged by calling the school office number Telephone: 0115 932 2011. As a school we are strongly committed to safeguarding.

Provisional Interview Date: 3 November 2020

Closing Date 18 October 2020

Teaching Assistant

JOB/20/02505

Scale Point 10-14 (£20,751- £22,462) pro-rata per annum • 35 hours per week, 38 weeks per year •

Hardwick Primary School, Derby

Part Time • Permanent

We are looking for enthusiastic and committed primary teaching assistants who have the knowledge, skills and drive required to make a difference to the lives of children in our community.

Hardwick Primary School offers an inspiring modern learning environment for children, nurtured by a friendly, enthusiastic and supportive school team who believe our pupils deserve the best and who consistently strive to make improvements to our outstanding school.

We are proud of our school, our pupils, our team and our achievements and have CARE for one another at the heart of all we do.

We are looking to appoint a creative, experienced and enthusiastic teaching assistant who:

- has high expectations and uses this to deliver engaging learning;
- has an innovative and exciting approach to learning;
- has the ability to reflect on and develop their own practice and that of others;
- is willing to play a key role in the development, delivery and enrichment of our curriculum;
- is well-organised and will make a positive contribution to our school team;

The successful candidate will enjoy:

- rewarding children to work with;
- working with a friendly, dedicated and supportive staff team;
- outstanding facilities in our new (PFI) building;
- a commitment to your professional development.

Please email your completed application and reference request forms to Miss Rai, via admin@hardwick.derby.sch.uk . (Please state on the application form which position you are applying for).

Please ensure your completed application form is returned no later than 12.00 noon on the Closing Date.

Please do not apply using the Derbyshire County Council website.

DDAT is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All appointments are subject to satisfactory references, pre-employment and Disclosure Barring Service checks. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided

DDAT welcomes a diverse population of both children and staff and is committed to promoting and developing equality of opportunity in all its functions.

Please only complete the DDAT Support Staff application form and DDAT Reference/monitoring forms attached with this advert. Unfortunately, other application forms or CVs will not be accepted. Send these to Miss Rai admin@hardwick.derby.sch.uk before the closing date.

Closing Date 2 October 2020

Teaching and Learning Assistant**JOB/20/02516****Grade 7 £7,201.56 - £7,854.12 per annum • 15 hours per week, 39 weeks per year • Arkwright Primary School**

Part Time • Fixed Term - Due to pupil numbers until end August 2021

The Governors of Arkwright Primary are wishing to appoint a Teaching and Learning Assistant to work in their small, friendly and welcoming school. The Teaching and Learning Assistant will be suitably qualified, hardworking and willing to contribute to the school team.

The post is to work in close partnership with staff in key stage 1. The successful candidate will join our hardworking, happy, nurturing school and share our commitment to achieving the highest possible standards for all our children. They will be required to provide opportunities for an individual child to access all aspects of the curriculum and school life.

The governing body of this school is an equal opportunities employer. We welcome applications from all those who believe they have the suitable experience and qualifications.

Provisional Interview Date: 23 October 2020

Closing Date 11 October 2020**School Improvement Advisor (Teaching & Learning)****JOB/20/02517****Leadership L9-13, £51,402 - £56,721 Per Annum • 37 hours per week • Esteem Multi-Academy Trust, Central Team Office, Annesley**

Full Time • Permanent

The School Improvement Advisor (Teaching & Learning) is a newly created role, which presents a fantastic opportunity for somebody that shares our values and beliefs to join our team at a very exciting time, required from 1 January 2021.

Working closely with the Director of Education, this key role will be responsible for leading the development of teaching, learning and research across the trust ensuring that all our staff are equipped to be outstanding Teachers and Teaching Assistants. Success in the role will be demonstrated by the stability and improvement of standards in Trust schools and the strong engagement of our staff with developing their knowledge and understanding of pedagogy and outstanding teaching. Other duties are outlined in the job description.

Reporting to the Director of Education the successful candidate will liaise with the CEO, Executive Team, Local Authorities and other stakeholders and will be responsible for leading, developing, implementing and evaluating outstanding teaching and learning across the trust to assist in attaining the best possible outcomes for our students.

Benefits include: Teachers' Pension Scheme, flexible working, Westfield Health Scheme and free parking. Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Please do not apply using the Derbyshire County Council website. Application forms are available on our website at www.esteemmat.co.uk/jointheteam or you can email HR@esteemmat.co.uk to request a copy.

Please ensure your completed application form is returned no later than 12.00 noon on the Closing Date.

Interviews will be held over 2 days: Monday 19 October and Tuesday 20 October 2020

Closing Date 12 October 2020

Teaching and Learning Assistant**JOB/20/02521****Grade 7, £7201.56 - £7,854.12 per annum • 15 hours per week, 39 weeks per year • Longmoor Primary School, Long Eaton**

Part Time • Fixed Term - Due to pupil numbers until the end of July 2021

We are a school with pupils who are happy, polite and will make you smile every day! We are looking to appoint an enthusiastic, positive and hardworking teaching assistant to work in school, five mornings each week. The position is to work in KS2 supporting predominantly maths and numeracy lessons on a 1:1 basis and through small group work.

The successful candidate will:

- Have a desire to help children succeed
- Show initiative and creativity
- Be a team player with a sense of humour
- Expect high standards of attainment and behaviour
- Be flexible

We can offer:

- A warm, welcoming, happy school
- Hard working, supportive and friendly staff
- Receive support from experienced staff
- Supportive governors and parents

The school is committed to safeguarding and promoting the welfare of the children and expects all staff to share this commitment.

Provisional Interview Date: 15 October 2020.

Closing Date 11 October 2020**Midday Supervisor****JOB/20/02522****Grade 3 £2,737.08 per annum • 6 hours and 40 minutes, 38 weeks per year • Matlock Bath Holy Trinity CofE Primary School**

Part Time • Permanent

Matlock Bath Holy Trinity CofE Primary School is seeking a fabulous Midday Supervisor to join our team and work Monday to Friday during term time only (38 weeks per year) for 1 hour 20 minutes a day to help and support children aged 4 -11 during lunchtimes.

You will work as part of a team of adults including teachers and other support staff to continue to make lunchtime a pleasant and enjoyable part of the school day. We believe it is a valuable opportunity for the children to put into practice the values/ethos of the school and develop important life skills. By supporting the family dining experience you will assist in the building of relationships across the primary age range and encourage children to develop independence and cooperation.

The ideal candidate will be a positive role model for the children, naturally enthusiastic, practical and patient. A visit to the school is encouraged to see our team in action.

Please arrange an appointment by ringing 01629 582862 www.mbhtprimaryschool.org.uk**Closing Date** 7 October 2020

Teaching and Learning Assistant**JOB/20/02524****Grade 7 £10.75 - £11.73 per hour • as and when required • Alfreton Park Community School**

No Guaranteed Hours • Relief

Alfreton Park is a lively, successful Special School for pupils aged 2 to 19 years, with severe and profound learning difficulties. The school has a strong commitment to child safeguarding and promoting the welfare of pupils and expects all staff and volunteers to respect this commitment. An enhanced DBS check is required or all successful applicants.

We require Relief Teaching Assistants to work across the school as and when required, to support teaching and learning. The successful applicant needs to be able to respond our pupils learning levels and support pupils in all areas including personal care and self-help skills.

Applicants need to have a love of learning, enjoy a challenge and have the ability to develop strategies in problem solving. We require a person who has enthusiasm, energy and is able to contribute positively to the team working of the class and the whole school.

The successful candidate must be prepared to work across the school.

Closing Date 1 November 2020**Midday Supervisor****JOB/20/02525****Grade 4 £9.62 per hour • as and when required • Alfreton Park Community School**

No Guaranteed Hours • Relief

Alfreton Park is a lively, successful day small Special School for pupils aged 2 to 19 years, with severe and profound learning difficulties. You need to have extremely high expectations to ensure children regardless of gender, ethnicity and religion achieve to the best of their ability.

This post is open to both men and women.

The position involves helping pupils with eating, and personal hygiene, leading play activities and maintaining pupils' safety. We need flexible, enthusiastic, team players who can relate well to pupils with special needs to join our team. The ability to think creatively, inspire children and have an appreciation of a sense of humour is essential.

Prior experience of special needs is desirable and experience of an educational setting is essential.

Provisional Interview Date: 9 November 2020

Closing Date 1 November 2020**Midday Supervisor****JOB/20/02532****Grade 3, £2,694.48 per annum • 6 hours and 15 minutes per week, 38 weeks per year • Deer Park School, Wingerworth**

Part Time • Permanent

The governors wish to appoint a permanent Mid-day Meals Supervisor to join a team of 10. Duties include the supervision of children eating lunch and ensuring the welfare and safety of pupils on the playground during dinnertime. Hours: 1 hour and 15 minutes each day during term time. (12.05pm to 1.20pm). We welcome applications from all those who believe that they have suitable experience. Candidates invited for interview will be notified by email by Friday 6 November 2020.

Provisional Interview Date: Wednesday 11 November 2020

Closing Date 1 November 2020

Trainee Special Educational Needs and Disability Teaching Assistant **JOB/20/02531**

Grade 7 £8,642.16 - £9,425.40 per annum • 18 hours per week, 39 weeks per year • Somerlea Park Junior School, Alfreton

Part Time • Fixed Term - Due to pupil numbers

Thank you for your interest in the post of trainee SEND T.A at our school. We are looking to appoint an enthusiastic, highly motivated, dedicated and supportive person to join our friendly team, training to work 1:1 with a Visually Impaired child on a fixed term contract, for the duration of the students' time at Somerlea Park Junior School alongside a Specialist SEND TA for a Visually Impaired child.

The right candidate will work alongside the SEND TA, class teacher and other agency professionals in a trainee specialist role which will include once trained, converting lessons to Braille or other formats to assist and support the student to access the curriculum and progress their learning. The role requires patience and flexibility. You must be passionate about improving outcomes and life-chances for the student you will be responsible for. The post will start as soon as possible. The student has already joined us in Year 5. If the student moves out of the area or leaves the school before the end of Year 6, we will ensure you are provided and supported with a 30-day notice period. This is a fantastic opportunity for the right person. In return we can offer high quality continuing professional development, and specialist training.

Due to the current climate that we find ourselves in, there will not be any visits to the school. I would encourage you to take a look at our web page on the Learners' Trust Portal using the web address: learnerstrust.org/spj
Applications should be returned to: pearl.daley@learnerstrust.org

Please do not apply using the Derbyshire County Council website.

Provisional Interview Date: Week commencing 2 November 2020

Closing Date 30 October 2020

Midday Supervisor **JOB/20/02540**

Grade 3 £2,392.56 per annum • 5 hours 50 minutes per week, 38 weeks per year • Chaucer Junior School, Ilkeston

Part Time • Permanent

The Governors are seeking to appoint an enthusiastic and caring mid-day supervisor to join our friendly team. Duties to include the supervision and care of children on the playground, escorting them to the dining hall and supporting all the children at our school have a safe and enjoyable lunch break.

The successful candidate would be welcome to work as relief, if available, before they begin their position in September.

Provisional Interview Date: 15 October 2020

Closing Date 11 October 2020

Midday Supervisor**JOB/20/02544****Grade 3 £9.43 per hour • As and when required • Buxton Infant School**

No Guaranteed Hours • Relief

The Governing Body at Buxton Infant School wish to appoint a positive and enthusiastic person to join our team of midday supervisors.

Duties will include supervising the children during their lunchtime from 11.55am - 1.20pm each day; encouraging active play and ensuring the welfare and safety of pupils. Previous experience of working with children (including raising own) is desirable and knowledge of basic first aid is expected.

The appointed person will be someone who can build excellent relationships with our children, the midday team, teaching staff and have a willingness to learn and undertake further training as required.

Closing Date 11 October 2020**Family Support Worker****JOB/20/02551****Grade 8 £6,456.48 - £6,978.00 per annum • 12 hours per week, 39 weeks per year • Harpur Hill Primary School and Nursery**

Part Time • Fixed Term - Due to pupil numbers until end August 2021

The Governors of Harpur Hill Primary School and Nursery wish to appoint a Family Support Worker from January 2021 or earlier. The post will provide flexible and focussed school and community based support for families with children who require specific and intensive assistance.

The post involves working for 2 days per week in school or equivalent (12 hours per week) supporting families and vulnerable children.

The successful candidate will:

- Be committed to supporting children and families
- Help families to improve their parenting capacity
- Work with families and school to improve pupils' attendance and engagement in education
- Be suitably trained in Safeguarding and Child Protection
- Have suitable experience supporting families, working in schools and with other agencies
- Carry out Early Help Assessments, provide and signpost appropriate support for families and review progress
- Undertake direct work with families as identified by needs assessment
- Attend meetings, case reviews and/or case conferences as required and prepare reports as necessary
- Be organised and have good communication skills
- Undertake group work either within school or in the wider community, aimed at supporting children and furthering the development of child protection services for families in need
- Be hard working, friendly and approachable

Provisional Interview Date: 5 November 2020

Closing Date 18 October 2020

Teaching - Primary

Teacher

JOB/20/02495

MPS • 1.00 FTE • Ripley St John's CE Primary School

Full Time • Fixed Term - Covering for maternity leave

We are seeking to appoint an enthusiastic, caring, creative and talented teacher to work in Reception in our school, to cover maternity leave. We are looking forward to welcoming a new teacher who embraces challenges; someone who is adaptable and able to support learning in the classroom and at home.

We are a committed staff who work well together and you would be supported well in your key stage team. Our priority is finding the right person for our school community.

Provisional Interview Date: 19 October 2020

Closing Date 11 October 2020

Teacher

JOB/20/02520

MPS • 1.00 FTE • The Brigg Infant School, South Normanton

Full Time • Fixed Term - Covering for maternity leave

The Governors of The Brigg Infant School are looking for a dynamic and enthusiastic individual to join our happy and forward-thinking school from January 2021.

We are looking for somebody who:

- Has a passion for providing the best learning opportunity for every child.
- Has experience of providing excellent provision and enriching adult led activities for pupils.
- Strives to be an excellent classroom teacher, being open to new ideas and self-improvement and sharing their own expertise.
- Is a team player.
- Is committed to working with parents and families.

We have a welcoming and supportive atmosphere in our school and have happy children who are willing and eager to learn. If you are interested in this amazing opportunity, please send your details to recruitment@derbyshire.gov.uk.

We appreciate that a visit to the school is difficult during this time and so we are happy to 'virtually' talk you through a view of Brigg Infants School.

Closing Date 25 October 2020

The Headteacher and Governors at Crich Junior School wish to appoint a highly skilled, multi-talented and dedicated Class Teacher to join our Crich family. The post is to start January 2021.

Crich Junior School is a wonderful place to work, learn and grow. We are a small, child-centred school with approximately 76 children on roll. We have 3 mixed age classes. All of our learning and behaviour in school is underpinned by our belief that every child can achieve their maximum potential at our happy, caring community school.

We can offer you:

- Wonderful children to work with every day.
- The opportunity to work alongside highly skilled and kind staff members.
- Be part of the Crich Community working alongside a caring village community, a proactive Parent, Teachers & Friends group and supportive Governors
- An opportunity to develop and refine your teaching skills so that you are the very best teacher you can possibly be.
- Access to highly effective on-going CPD.
- The opportunity to develop your leadership skills and lead in a number of different curriculum areas.
- A considered approach to workload to ensure a very good work-life balance.

The right teacher for us will be:

- An awe-inspiring teacher with the ability to provide children with the right educational diet.
- An effective communicator and team player.
- Motivated, ambitious and driven to ensure every child gets the very best all-round educational experience whilst at Crich.
- Fun, reflective, kind and caring with a good sense of humour.

Although the post is initially until 31st August 2021, there is likely to be the opportunity to consider extending this. It will initially be to work in a Y3/4 class.

Applications from both NQTs and experienced teachers are welcome. If you believe you may be the teacher we are looking for, we warmly welcome you to visit the school on Monday 5 October at 4:30pm or Thursday 8 October 2020 at 4:30pm

During this visit, you will be given a tour around school and have an opportunity to ask any questions you may have.

To book a place on one of the planned visits, please email info@crich-jun.derbyshire.sch.uk or call to speak to our office staff.

If you are interested but are unable to make these times, we would still urge to you contact the school by telephone 01773 852384 or email info@crich-jun.derbyshire.sch.uk In-school tours are available for interested candidates upon request.

To find out more about the school, visit the school's website www.crich-jun.derbyshire.sch.uk

Provisional Interview Date: 22 October 2020.

Closing Date 12 October 2020

MPS • 1.00 FTE • Holbrook CofE Primary School, Belper

Full Time • Fixed Term - Covering for maternity leave

We are seeking to appoint an outstanding class teacher to join our school and work as part of a team to ensure the school vision: "together we learn" this post will be starting February 2021.

We will offer you:

- Enthusiastic, well-motivated and friendly children
- A supportive, committed and hardworking team of staff
- A well-resourced learning environment to work in, both indoors and outdoors
- A team ethos with a clear vision and drive
- A clear commitment to supporting teachers at all stages of their career

You should:

- Be a creative practitioner, who uses their knowledge of the children to plan engaging learning
- Have high expectations of all children
- Be full of fresh ideas to share
- Have the drive to make a difference
- Enjoy being a teacher

School visits are welcome and actively encouraged.

Please email our School Business Officer Kay Swinfield on info@holbrook.derbyshire.sch.uk to arrange an appointment.

DDAT is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All appointments are subject to satisfactory references, pre-employment and Disclosure Barring Service checks. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. DDAT welcomes a diverse population of both children and staff and is committed to promoting and developing equality of opportunity in all its functions.

Please do not apply using the Derbyshire County Council website.

Please complete the DDAT 2 Teaching application form and DDAT 2 Reference & Monitoring forms attached with this advert. Send these, along with a covering letter to Holbrook C of E Primary School, Moorside lane, Holbrook, Belper, DE56 0TW or send via email to headteacher@holbrook.derbyshire.sch.uk

Unfortunately, other application forms or CVs will not be accepted.

Provisional Interview Date: Week commencing 16 November 2020

Closing Date 1 November 2020

Class Teacher**JOB/20/02566****MPS (M1 - M6 depending on experience) • 1.00 FTE • Holbrook C of E Primary School, Belper**

Full Time • Fixed Term - Covering for maternity leave

We are seeking to appoint an outstanding class teacher to join our school and work as part of a team to ensure the school vision: "together we learn" this post will be starting February 2021.

We will offer you:

- Enthusiastic, well-motivated and friendly children
- A supportive, committed and hardworking team of staff
- A well-resourced learning environment to work in, both indoors and outdoors
- A team ethos with a clear vision and drive
- A clear commitment to supporting teachers at all stages of their career

You should:

- Be a creative practitioner, who uses their knowledge of the children to plan engaging learning
- Have high expectations of all children
- Be full of fresh ideas to share
- Have the drive to make a difference
- Enjoy being a teacher

School visits are welcome and actively encouraged. Please email our School Business Officer Kay Swinfield on info@holbrook.derbyshire.sch.uk to arrange an appointment.

DDAT is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All appointments are subject to satisfactory references, pre-employment and Disclosure Barring Service checks. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. DDAT welcomes a diverse population of both children and staff and is committed to promoting and developing equality of opportunity in all its functions.

Please do not apply via The Derbyshire County Website

Please complete the DDAT 2 Teaching application form and DDAT 2 Reference & Monitoring forms attached with this advert. Send these, along with a covering letter to Holbrook C of E Primary School, Moorside Lane, Holbrook Belper DE56 0TW or send via email to headteacher@holbrook.derbyshire.sch.uk

Unfortunately, other application forms or CVs will not be accepted.

Closing Date 1 November 2020

Teaching - Secondary

Teacher of Maths

JOB/20/02523

MPS/UPS • 1.00 FTE • Aldercar High School, Langley Mill

Full Time • Permanent

Aldercar High School offers brand new facilities in which students flourish and staff develop, all within a welcoming and vibrant atmosphere.

We are a caring employer which prioritises the welfare and work/life balance of our staff presenting many additional benefits including:

- free use of our multi-gym;
- staff-led clubs and welfare groups;
- a comprehensive CPD package;
- free on-site parking
- our **'Me Time'** initiative which gives every member of staff one hour each week to take as they wish, with some staff choosing to leave school early or arrive later, and others opting for an extended lunch break...and yes, it is paid!

These, along with many other benefits, make **Aldercar High School** a great place to work, develop and progress your career.

What you offer:

- With a diverse student base and range of abilities, we are looking for someone who can motivate and inspire students to reach their best.
- We are looking to appoint a dedicated and driven Teacher of Maths for January 2021.

The post is suitable for a teacher who would like to join a very successful and innovative faculty that is keen to support new ideas and initiatives.

Provisional Interview Date: 19 October 2020

Closing Date 11 October 2020

Teacher of Mathematics

JOB/20/02543

MPS • 1.0FTE • Tibshelf Community School

Full Time • Fixed Term - Covering for maternity leave

We are looking to recruit a dynamic, driven outstanding Teacher to join our highly successful Maths Faculty from January 2021.

If you want to work as part of an enthusiastic and talented team of staff and be part of creating a vibrant and innovative learning environment then we invite you to apply.

Applicants are encouraged to visit; please contact Mr Kieran Newton; Head of Faculty, at school for an informal chat and tour of the school.

Closing Date 14 October 2020

Teaching - Special

Teacher

JOB/20/02483

MPS/UPS + 1 SEN • 1.00 FTE • Stanton Vale School, Long Eaton

Full Time • Permanent subject to performance review

We are looking for an outstanding specialist classroom teacher, teaching 4-19 year olds with autism and learning disabilities to start January 2021.

Within a safe, structured and predictable environment we deliver a personalised curriculum. We teach the full range of national curriculum subjects and support pupils to develop independence, confidence and life skills. We strive to enable our pupils to participate fully in experiences both in school and the wider community, to help them make informed life choices.

For more information, please contact Robert Mulvey on 01159 729769.

Due to Covid-19 restrictions visits to the Academy are available with a member of the senior leadership team after the school day has ended at 3.30 pm. Please arrange appointments through our Admin team by calling 01159 729769 or emailing: info@stantonvale.derbyshire.sch.uk

Please do not apply using the Derbyshire County Council website.

Please only use the application and monitoring forms enclosed within the Pack; CVs will not be accepted. Completed application forms along with a covering letter need to be sent via email FAO of Robert Mulvey to info@stantonvale.derbyshire.sch.uk or via post to: Robert Mulvey, Headteacher, Thoresby Road, Long Eaton, Nottingham, NG10 3NP.

Please ensure your completed application form is returned no later than 12.00 noon on the Closing Date.

Stanton Vale School is part of Esteem Multi-Academy Trust.

Stanton Vale School and Esteem Multi-Academy Trust are committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake an Enhanced Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Provisional Interview Date: 21 October 2020 at Stanton Vale School

Closing Date 14 October 2020

Partner Organisations

Alvaston Infant and Nursery School

Headteacher

JOB/20/02535

Leadership Range: Point 14-21, dependent upon experience • 1.00FTE • Alvaston Infant and Nursery School, Derby

Full Time • Permanent

Alvaston Infant and Nursery School (NOR 270 plus 26 fte 15 hour Nursery, and 26 fte place 30 hour Nursery) Do you have the vision, energy and dedication to lead our school into its next stage of development?

Due to our Headteacher moving onto another role, the Governing Body of this popular and successful school is seeking to appoint a successor who will continue to nurture children's potential and who has the passion, drive and vision to take this vibrant school forward. This is an exciting opportunity to build on the many strengths of our school, maintaining and extending our 'good rating' (Ofsted, October 2017).

Situated in the village of Alvaston on the A6, Alvaston Infant and Nursery School is a caring, inclusive and child-centred school, where staff and governors work hard to provide our children with the very best start to their education.

We are looking for someone who:

- Will be passionate about making a positive difference to children's lives
- Will be an inspiring, dynamic and creative leader with a proven track record of success in Early Years and Key Stage 1.
- Has ambition, passion and determination to lead our school, raising standards where required, whilst recognising and maintaining excellence where it is already in place.
- Has high expectations for the achievement of every child, raising aspirations for all • Promotes a broad and balanced curriculum that meets all of our children's needs
- Has the proven ability to ensure that standards of teaching and learning are consistently good or better.
- Has high expectations of themselves and others
- Will be resilient, adaptable and able to deal with complexity and challenge
- Will keep the wellbeing, resilience and achievements of our children and staff at the heart of all that we do
- Has excellent interpersonal skills and the ability to develop strong relationships with children, staff, parents and governors
- Is a loyal, caring person with a positive attitude, who will support and promote the school's values and ethos in everything they do.

In return, we will offer the successful candidate:

- Happy, well-behaved, enthusiastic children who are a pleasure to teach every day • A welcoming, supportive and hardworking team of committed staff and a knowledgeable and supportive team of dedicated governors
- Supportive parents
- A warm, friendly and caring working environment.
- Opportunities to develop and expand your leadership skills, supported by an effective senior leadership team and Governing Body.

(For further information please see overleaf)

If this is you, and you are ready to make a difference, we would love to hear from you. Visits to the school are warmly welcomed and encouraged. Please contact the Headteacher, Mrs Atwal, to make arrangements on telephone no: 07837 001469. Due to COVID-19, we shall ensure social distancing and safety rules are upheld during all visits.

Please also visit our website for further details about our school <https://www.alvastoni.derby.sch.uk>
Please complete the application form available, together with a supporting letter of no more than 2 sides of A4, and email to Mrs Holmes, Clerk to Governors: eholmes@alvastoni.derby.sch.uk

Please ensure your completed application form is returned no later than 4.00pm on the Closing Date.

Please note that any application forms received after the closing date will not be accepted.

If you are shortlisted for interview, you will be informed on 16 October. If you have not heard back on that date, please assume that you have been unsuccessful this time.

Interviews will be held on Thursday 22 October and Friday 23 October.

Please do not apply via The Derbyshire County Council Website.

Closing Date 14 October 2020

Bolsover District Council

Property Services Manager

JOB/20/02435

Grade 10, £43,467 to £46,129 per annum • 37 hours per week • The Arc, Clowne

Full Time • Permanent

Bolsover District Council is seeking to recruit to the post of Property Services manager to lead the authorities busy Property and Estates Team. This will involve managing a team of professionals spanning Engineering, Facilities and Property services. Applications are invited from highly motivated individuals who are interested in a career within Local Government and who are committed to continual improvement, driving quality and providing excellent services.

The successful candidate will be leading a diverse team dealing with a range of schemes spanning both domestic and commercial including but not limited to, new build, regeneration and refurbishment schemes. The successful candidate must have contract knowledge, excellent people skills, be able to manage competing demands and to operate at a strategic level. You will be innovative and be at the forefront of delivering quality schemes within Bolsover driving regeneration and improving income opportunities. The role will involve a mix of both office and site based work including relevant training where required.

If you would like to join a progressive forward thinking team and you possess a problem solving approach along with a willingness to drive improvement, then we want to hear from you.

Contact Details: For an informal discussion about the post, please contact Ian Barber, Head of Housing Repairs/Property Services 01246 242484 ian.barber@bolsover.gov.uk

Application Pack: If you are interested in this post, please visit the Jobs pages on the [Bolsover District Council](https://www.bolsover.gov.uk) website for more information

To apply using our online application form, please visit the [Derbyshire Jobs](https://www.derbyshire.gov.uk/jobs) website.

(For further information please see overleaf)

Please read the Guidance Notes provided before completing any application

Please note that CV's will not be accepted.

Alternatively, if you do not have internet access, application packs are available from:

- Telephone the BDC Contact Centre on 01246 242424 or e-mail humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application forms to Human Resources, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG or to humanresources.bdc&neddc@ne-derbyshire.gov.uk by the advertised closing date

If you have not received any communication from us within 4 weeks of the closing date, assume you have been unsuccessful and we thank you for your application.

We welcome applications from all sections of the community.

Closing Date 11 October 2020

Derbyshire Dales District Council

Public Convenience Cleaner

JOB/20/02425

Grade 4 (SCP 4 - 6 £18,933 - £19,698 per annum) • 37 hours per week (7 days on 2/3 days off) • Northwood Depot, Darley Dale

Full Time • Permanent

We require an enthusiastic, positive, hard-working individual who is committed to providing good Clean & Green Services to undertake the following duties:

- To maintain the public toilets in a clean & attractive condition reporting any disrepair or defects promptly.
- On request to be able to fully fulfil any other duties of a Clean and Green Operative in an efficient and effective manner. For example litter picking, emptying of litter bins, general cleansing

You will be required to have a full driving licence. It is essential that you have good customer service skills and a good knowledge of Health & Safety. It is desirable but not essential that you have relevant experience. This job involves working on a rota pattern which will include weekends and Bank Holidays and will have an opportunity for overtime.

For an informal discussion regarding the job role contact Helen Dennis on 01629 733 622

If you are unable to apply online please contact Corporate Support, Town Hall, Matlock, Tel: 01629 761325 or email: corporatesupport@derbyshiredales.gov.uk for an application form and supporting documents.

Closing Date 11 October 2020

Internal Vacancy Bulletin

Week ending 2 October 2020

Internal vacancies are only available for applications from employees of Derbyshire County Council, including temporary and relief employees and agency workers engaged by the Council.

Employees specifically identified as at risk of redundancy have priority interview status, and employees on pay protection have guaranteed interview status, for vacancies at the same grade or below. ***When applying for jobs please note that it is your responsibility to ensure that this status clearly displayed on the front of the application form.*** Please ask your manager if you are unsure of your status.

School based employees who fall under the responsibility of the Governing body of an LA School are only able to apply for these posts if they are subject to notices of redundancy issued by the relevant school'

Further details can be found on our website:

www.derbyshire.gov.uk/working_for_us/leaving_us/redundancy/default.asp

and

www.derbyshire.gov.uk/working_for_us/pay_protection/default.asp

Care/Social Work

Enablement Worker (Internal)

JOB/20/02384

Grade 5 £9,466.56 - £9,655.56 per annum • 18 hours and 30 minutes per week • Chesterfield Community Centre, Chesterfield

Part Time • Permanent • Adult Social Care and Health

An opportunity has arisen to apply for the position of Enablement Worker within the Mental Health Enablement service. The applicant will need to be a motivated, enthusiastic individual with the ability to provide a wide range of practical, social and general support services for individuals experiencing difficulties in managing their day to day lives. The successful applicant will typically work alone, and will provide support to clients on a 1:1 basis in the community in line with the agreed Personal Service Plan.

The post is based in Chesterfield, but covers a wider locality. You will therefore be expected to travel throughout a large geographical area North East Derbyshire, and on occasion to other locations within Derbyshire. *Please state if you are a car driver on your application.

The service predominately works with working age adults with a mental health need on a short term basis to support them through periods of crisis, to promote independence, connect people with their communities and to support discharge from hospital. The team of Enablement workers also provide some long term packages of support.

The service provides time limited support, highly focused on maximizing independence to reduce ongoing care and support needs. We aim to support clients to become more resilient in managing their mental health issues, and reduce risk by enabling them to gain skills, and build confidence in a way that empowers them to exercise maximum choice and control.

Inspiring confidence and motivation is a key factor, alongside regular goal setting to achieve daily living tasks such as self-care, money management, addressing hoarding issues, accessing public transport, referring to outreach services such as welfare rights, adult learning, housing etc. and assisting people to build social networks to promote a sense of well-being and belonging.

Responsibilities include:

- Acting in accordance with DCC policies and procedures, including that of safeguarding, confidentiality and Health & Safety.
- Lone working in the community with clients, following the risk assessments in place.
- Planning own work schedule with support from the Senior Enablement Worker.
- Completing all training requirements and ongoing development.
- Using electronic systems to record all work accurately and factually in line with the requirement of the DCC monitoring and evaluation process.
- Liaise with colleagues, contribute to team meetings/reviews, and maintain good working relationships with Adult Care Social Work Teams, Community Mental Health Teams, the Recovery and Peer Support Service and other agencies as appropriate.

Closing Date 11 October 2020

Grade 5 £9,466.56 - £9,655.56 per annum • 18 hours and 30 minutes per week • Chesterfield Community Centre, Chesterfield

Part Time • Permanent • Adult Social Care and Health

An opportunity has arisen to apply for the position of Enablement Worker within the Mental Health Enablement service. The applicant will need to be a motivated, enthusiastic individual with the ability to provide a wide range of practical, social and general support services for individuals experiencing difficulties in managing their day to day lives. The successful applicant will typically work alone, and will provide support to clients on a 1:1 basis in the community in line with the agreed Personal Service Plan.

The post is based in Chesterfield, but covers a wider locality. You will therefore be expected to travel throughout a large geographical area North East Derbyshire, and on occasion to other locations within Derbyshire. *Please state if you are a car driver on your application.

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- Lone working in the community with clients, following the risk assessments in place.
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- Completing all training requirements and ongoing development.
- Using electronic systems to record all work accurately and factually in line with the requirement of the DCC monitoring and evaluation process.
- Liaise with colleagues, contribute to team meetings/reviews, and maintain good working relationships with Adult Care Social Work Teams, Community Mental Health Teams, the Recovery and Peer Support Service and other agencies as appropriate.

Closing Date 11 October 2020

Senior Care Worker (Internal)**JOB/20/02436****Grade 7 £11,744.88 - £12,841.92 per annum • 21 hours per week • Hazelwood, Ilkeston**

Part Time • Permanent • Adult Social Care and Health

We're recruiting a Senior Care Worker to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

We offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata) and extra pay for unsocial hours.

Closing Date 11 October 2020

Childrens Social Care/Social Work

Early Help Practitioner (Family and Parenting)**JOB/20/02304****Grade 8 £23,250 - £25,128 per annum • 37 hours per week • Long Eaton Family Support Centre, Long Eaton**

Full Time • Fixed Term - Covering for unpaid leave 6 months from commencement of appointment • Childrens Services

An exciting and unique opportunity has arisen in the Parenting Assessment and Family team for a period of 6 months.

The successful candidate will be working alongside an experienced team of Parenting Assessors in the Erewash area. The Team are based in Long Eaton but work across the Erewash locality and are required to travel. Our Assessors work flexibly with families using a tailor made bespoke assessment framework (The East Midland Parenting Assessment Guidance).

Derbyshire County Council is committed to providing good quality early help services to our most vulnerable children and families.

Our children's services have excellent partnership working arrangements to support our social worker teams assess deliver good outcomes for children and their families. In this role you will provide practice supervision on all case work (group and one to one) alongside personal development opportunities. You will be working closely with a wide range of multi-agency provision.

You will be required to demonstrate and champion systemic practice and embed Derbyshire's operating model.

It is essential that you have experience of creating rapport and building effective relationships with families, to enable flexible and thoughtful practice and affect positive change in the lives of children and families. We're proud of our parenting assessment practice and commitment to children and their families in Derbyshire, our excellent supervision, systemic practice, manageable caseloads, innovative working, training opportunities and high aspirations for the children we work with.

Closing Date 25 October 2020

Practice Supervisor (Internal)**JOB/20/02413****Grade 12 £18,631.56 - £20,294.52 per annum • 18 hours and 30 minutes per week • Chesterfield Social Services Office, Chesterfield**

Part Time • Fixed Term - Covering for secondment 31 August 2022 • Childrens Services

An excellent opportunity has arisen for a two year fixed term Practice Supervisor position in Chesterfield.

The successful applicant will be responsible for the supervision of social work staff and a particular focus on the development of newly qualified social work staff in the Locality. They will join an experienced and cohesive group of Practice Supervisors who report directly to the three team managers within the Locality.

We are keen to appoint a reflective practitioner who has the drive and desire to continually improve social work practice, has a keen eye on performance and an excellent ability to work collaboratively alongside the wider management team.

The appointee should have a working knowledge of policy and procedure in Derbyshire, a focus on research in practice and an excellent understanding of threshold and the application of legislation.

Closing Date 11 October 2020**Social Worker - Adoption (Internal)****JOB/20/02416****Grade 9 - 11 £13,814.52 - £18,077.52 per annum pro rata • 18 hours and 30 minutes per week • countywide**

Part Time • Permanent • Childrens Services

An exciting and rare opportunity has become available for a part time social worker within the adoption and permanence team. We are looking for a motivated individual who has relevant children and family social work experience. Applicants will need to be qualified social workers with a minimum 1 year post qualification experience. Ideally we would like to appoint a social worker with experience in adoption planning for children although would be interested in social workers who have been involved in adoption plans through proceedings.

The team is a countywide service with social work staff linked into specific geographical areas. The current position is to predominantly cover incoming work linked to the Amber Valley area of Derbyshire

If applicants have any questions about the role please contact either Christy Knowles, Team Manager or Jason Swan, Head of Service via email christy.knowles@derbyshire.gov.uk or jason.swan@derbyshire.gov.uk

Closing Date 11 October 2020