

How to Log into Derbyshire Learning Online (DLO) as an employee

To access Derbyshire Learning Online, please type **derbyshire.learningpool.com** in your Internet browser.

All Derbyshire County Council employees have been set up with an account, using your SAP payroll number as the Username. You can also log-in using your email; address

If you have a @derbyshire.gov.uk email address and forgotten your password or are accessing Derbyshire Learning Online for the first time, please select '**Lost password?**'

Welcome to Derbyshire Learning Online

We provide a range of Learning and Development opportunities as well as resources for our employees that are either job specific or concentrate on particular themes.

You can [find courses](#) in our training catalogue.

If you already have an account you can [log in](#) to access extra courses and content tailored for you.

A selection of courses are available free of charge to the workforces of partner agencies who provide services on our behalf. Please make sure that you clearly indicate the organisation you work for when you sign up so your account can be authorised as quickly as possible.

For other users a charge may apply for access to the system.

[Website privacy policy](#)

This website is owned by Derbyshire County Council. We regard your privacy as important and any

Login

Username / email

Password

Remember username

[Create new account](#)
[Lost password?](#)

(Please note if you do not have a @derbyshire.gov.uk email address, please contact the IT service desk for your password to be reset.)

Once Lost Password has been chosen, you will be taken to a new page.

DERBYSHIRE
County Council

To reset your password, submit your username or your email address below. If we can find you in the database, an email will be sent to your email address, with instructions how to get access again.

Search by username Search by email address

Enter your username

Search

Please use your SAP payroll number as the username & choose *Search*

An email will be sent to your @derbyshire.gov.uk email address
Please follow the link and type in your new password.

Someone (probably you) has requested a new password for your account on 'Learning On-Line'.

To confirm this and have a new password sent to you via email, go to the following web address:

https://derbyshire.learningpool.com/login/forgot_password.php?token=B80XS2LgAht0SmJjHgELYGwTth7jlr4f

In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.

If you need help, please contact the site administrator, Admin User <http://www.learningpool.com/support>

If you are still having problems logging onto Derbyshire Learning Online, please contact your departmental training administration team.