

Version: 2 FOI Status: Public	Bio-Bidet Ordering Process Derbyshire County Council - Adult Social Care	Originally Issued: January 2019 V2 Issued: June 2021 Review Due: June 2023 Author: Bev Capel / Michael Heery / Patrick Kerr
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Bio-Bidet Ordering Process Derbyshire County Council - Adult Social Care

If you would like to make any comments, amendments, additions etc please email
ASCH.adultcare.policy@derbyshire.gov.uk

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Information

Bio-bidets installations were historically processed and funded via the integrated community equipment service contract. A decision was made to change the process and fund them from the Corporate Major Adaptations Budget (MAB). Derbyshire County Council (DCC) Property Services are now the sole provider for standard bio-bidets.

Costs

Supply and fit standard bio-bidet 1000:

- to supply and install bio-bidet including associated pipework
- to supply and install 1no. RCD fused connection unit to supply bio-bidet and provide electrical connection
- quote estimate reference number: 18-46613-MH

£994.00 excluding VAT.

To fit bio-bidet only:

- to install a supplied bio-bidet and associated pipework
- to supply and install 1no. RCD fused connection unit to supply bio-bidet and provide connection
- quote estimate reference number: 18-46616-MH

£407 excluding VAT.

To remove existing bio-bidet and clean:

- to safely electrically disconnect bio-bidet
- to remove bio-bidet and replace with standard toilet seat - also to make necessary alterations to allow normal use of toilet
- to make good to area behind toilet if necessary once work has been completed
- to cleanse the existing bio-bidet
- quote estimate reference number: 18-46615-MH

£308 excluding VAT.

A survey will be carried out before work commences to ensure the installation is feasible. Should additional works be required, costs will be provided and a further order will need to be raised.

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Additional works may include:

- upgrade to existing distribution board to accommodate wiring
- distance of the available services
- supports arms and spacers
- existing toilet pan not suitable to take a bio-bidet especially if it is a close coupled toilet

Non-standard units will require the Occupational Therapist (OT) / Community Care Worker (CCW) to seek necessary quotations.

Removal, Maintenance and Repair

DCC Property Services are unable to store and recycle bio-bidet's but can remove, cleanse and re-fit units in very good condition to a new location. Generally, DCC will not remove used units therefore the client or their representative will need to make their own arrangements.

Bio-bidet units rarely require any repair and do not require regular or ongoing maintenance. Should a repair be needed, please contact Mick Heery on 01629 539985 to request a quotation or e-mail denby.depot@derbyshire.gov.uk. The only user maintenance required is the occasional cleaning of the nozzle with a soft toothbrush. Otherwise, normal cleaning (no detergent).

Ordering Process

1. OT/CCW completes a corporate major adaptations budget form detailing the order, cost and relevant quote estimate reference number (see individual reference numbers above)
2. OT sends it to their service manager for authorisation
3. The service manager sends the authorised major adaptations budget form to the relevant business services office (as per local agreement) to order
4. Business Services complete inter-/intra departmental works request form. The forms are on [Our Derbyshire](#)

Along with the form are guidance notes which explain how to complete the form.

5. Business Services send completed form to one of the following Corporate Resources e-mail addresses:
 - for south of Derbyshire (Amber Valley, Erewash, South Derbyshire) - denby.depot@derbyshire.gov.uk

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- for Chesterfield - albertStreet.BusinessUnit@derbyshire.gov.uk
- for High Peak and Derbyshire Dales - doveholes.BusinessUnit@derbyshire.gov.uk

6. Business Services enter installation date on clients' MOSAIC person summary screen.
7. DCC Property Services to support the client to complete warrantee information upon installation.
8. Business Services requires installation dates and certificates from DCC Property Services to update MOSAIC records.

Author History

Authorisation and Approval History

Authored by Patrick Kerr	Business Manager	March 2019
Approved by Andrew Bartle	Group Manager Performance	March 2019
Authorised by Quality Assurance Group		March 2019

Change History

Version 1	January 2019 Patrick Kerr	New procedures issued to staff following consultation
Version 2	June 2021 Patrick Kerr / Bev Capel / Mick Heery	Update to prices minor change to ordering process