

Version: 1 FOI Status: Controlled	Derbyshire County Council Adult Social Care Framework for Specialist Residential Care and Nursing Homes Policy and Procedure	Originally Issued: May 2024 V1 Issued: May 2024 Review due: May 2026 Author: James Gough
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Derbyshire County Council - Adult Social Care & Health

Framework for Specialist Residential Care and Nursing Homes Policy and Procedure

Version 1

Contents

1.Introduction2

2.Sourcing Emergency and Respite Placements2

3.Sourcing Standard Placements (Longer Term Non-emergency)2

Author History3

If you would like to make any comments, amendments, additions etc. please email ASCH.AdultCare.Policy@derbyshire.gov.uk

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1. Introduction

The Derbyshire County Council Framework for Specialist Residential Care and Nursing Homes (Framework Agreement) commenced 1 April 2024. This is essentially a list of assessed and approved Specialist Care Homes (primarily for people under 65 years of age), that has been compiled through a competitive tender process. Using the Framework, the Council may requisition services, as and when required, via a mini competition for new placements, or for emergency and respite placements, directly awarding placements at pre-agreed rates.

The Framework encompasses 3 categories, these are:

- standard placements
- respite placements
- emergency placements (usually defined as one where the Individual needs to be placed within 24 hours to protect their health, safety and well-being.)

The Framework includes support for the following client groups:

- mental health
- learning disabilities
- autism
- physical disabilities
- sensory impairment
- acquired brain injury
- behaviour that challenges

This document sets out how the Framework Agreement will operate in practice, providing a range of options for those individuals who are assessed as requiring a specialist residential care or nursing home placement.

This Framework for Specialist Residential Care and Nursing Homes Policy and Procedure is intended for use alongside the [Accommodation, choice and top-ups practice guidance](#), the [Framework for specialist residential care and nursing homes](#) and [Framework for specialist residential care and nursing homes](#).

2. Sourcing Emergency and Respite Placements

Where an individual is assessed as requiring a Specialist Residential Care or Nursing Home Placement for either respite or in an emergency, the social care worker/practitioner will use the Framework Directory of Services to directly approach care homes to source a placement. All appropriate placements will be provided as a choice to the individual, in line with the [Accommodation choice and top-ups practice guidance](#).

3. Sourcing Standard Placements (Longer Term Non-emergency)

Where an individual is assessed as requiring a longer term, non-emergency Specialist Residential Care or Nursing Home Placement, options must be sourced using a mini competition approach. The Council will issue an Invitation to Tender to all relevant Providers

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on the Framework, in line with the procedure detailed in the Framework Agreement for the Provision of Specialist Residential Care and Nursing Homes.

Submissions received in response to the Invitation to Tender will be scored in accordance with the Instructions for Mini Competition, issued at the time of the Invitation to Tender. The scoring panel will consist of a Contracts Manager and social care worker/practitioner as a minimum. The submission with the overall highest score and any other submissions where the score is within 5% of the highest scoring submission, shall be offered to the individual and/or nominated representative as potential options. The individual and/or nominated representative, supported by the social care worker/practitioner will in these circumstances be able to make a choice of their preference. The highest ranked/preferred choice submission will be asked to complete an assessment and if the Provider accepts the individual, the contract will be awarded. In the event that the selected Provider is unable to deliver the contract, then the Council reserves the right to offer the contract to the next highest ranked submission.

In the case where the individual/representative rejects the highest ranked submission through the mini competition, and this solely relates to the difference in cost then the total cost of the highest scoring submission will be used to calculate a "Budget" for the individual. If the individual requests a placement with an alternative compliant Provider that is a higher cost than this Personal Budget, then a third party top up would be applicable, in line with the [Accommodation choice and top-ups practice guidance](#).

In the situation where the individual/representative wishes to use a care home that is not on the Framework, the Council will explain to the individual/representative that the Council has followed a publicly advertised tender and due to the Public Contracts Regulations 2015 can only contract with these providers. The only exception would be where there is no response from the Framework providers that is able to meet the individual's needs.

Author History

Approval and Authorisation History

Name	Job Title	Date
Authored by James Gough	Service Manager	May 2024
Approved by Colin Selbie	Assistant Director	May 2024
Authorised by Quality Assurance Group		

Change History

Version	Date	Name	Reason
Version 1	May 2024	James Gough	New document