

If your loved one goes missing and the information is handed to a Police Officer, the photograph can be circulated to all Police Officers and PCSOs on the front line.

If you believe a person missing is at a high risk of harm, please call 999.

Tell the police operator that you have The Herbert Protocol person profile.

Download the form and find out more at:  
[www.derbyshire.police.uk](http://www.derbyshire.police.uk)



in an emergency always call 999

 [derbyshireconstabulary](https://www.facebook.com/derbyshireconstabulary)

 [@DerbysPolice](https://twitter.com/DerbysPolice)

 [derbyshireconstabulary](https://www.instagram.com/derbyshireconstabulary)



# THE HERBERT PROTOCOL

Safe & Found

## What is The Herbert Protocol?

It is a simple risk reduction tool to be used in the event of an adult with care and support needs going missing. It consists of a form that contains vital information about a person at risk that can be passed to the police if the person is reported missing. A recent photograph of the person should also be kept with the form. It is not intended to replace existing safeguarding and security measures.

## Who is at risk?

Any one identified as having a risk of wandering with Dementia and Alzheimer's or other mental vulnerability.

## Who fills the form in?

The person at risk, their family, a friend or a care provider can fill in the form. Please seek permission from the person at risk, however if this is not possible the family member, friend or care provider should make a 'best interests' decision.

## When should the form be sent to the police?

The police only need the form if the person is reported missing. There is no need to send it before then.

## Where should the form be stored?

The form should be stored somewhere it can be found quickly in places such as home care folders or it should be stored securely in the care setting, in accordance

with data protection laws. It's a good idea to have the information with family or people who may identify the person as missing.

## Printed or electronic form?

Electronic is preferable, however, hard copies can also be used.



## What should a care provider do if the person goes missing?

After you have conducted an 'open door' search of the address, grounds and outbuildings and you believe a person is missing, alert the police at the earliest opportunity.

**Keep people with Dementia  
Safe & Found**