SAP Procedures for Finding an Amount

In the General Ledger

This is useful when searching for details of reconciling items in reconciliations.

1. Access the "G/L Account Line Item Display" – FBL3N

2. Search for an amount

3. Click second icon

1. Specify a G/L range if required

2. Enter company code

Ensure this is blank

4. Click execute

SAP Procedures for Finding an Amount

ABAP: Variant Directory of Program RFITEMGL

Variant catalog for program RFITEMGL

5. Click to select

Variant name	Short description	E		Chang
/ZWSBANK	Daily bank posting	A	X	09351
ASS_FINDAMOUNT	Find an AMOUNT	A		
DSAS DUP AR	DSAS DUPLICATE AR DOCUMENTS	A		
FINDAMOUNT	Find an AMOUNT	A	X	
PAYROLL CONTRO	Payroll Control Reconciliation	A		
PEN_BYPOSTDATE	Pension Income By Posting Date	A	X	09351
PEN_FINDAMOUNT	Find an AMOUNT	A	X	09351
PROFIT CENTRE	Line items by PC	A	X	09351

6. Click

Program Edit Goto System Help

7. Click third icon

G/L Account Line Item Display

Data Sources

G/L account selection

| G/L account | | to | |
| Company code | 1000 | to | 1000 |

Selection using search help

Search help ID

Search string

Search help

Search for all items and all types is automatically selected by performing steps 5) and 6)

Line item selection

Status

○ Open items
Open at key date

○ Cleared items
Clearing date   to
Open at key date

◉ All items
Posting date   to

Type

☑ Normal items
☑ Noted items
☑ Parked items

List Output

| Layout | /ZWS1SAP |
| Maximum number of items | |

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8. Enter the amount being searched for in the box – in this case (see below) 64.75

Program **Edit** **Goto** **System** **Help**

G/L Account Line Item Display

Data Sources

GL A/C Master Record
- Group account number
- Created on
- Created by
- P&L Statement Acct Type
- Account Group
- Trading Partner
- Balance Sheet Account
- Mark for deletion

Posting Date	
Document Date	
Document Type	
Posting Period	
Posting Key	
Business Area	
Amount	

All amounts are returned, whether debits or credits:
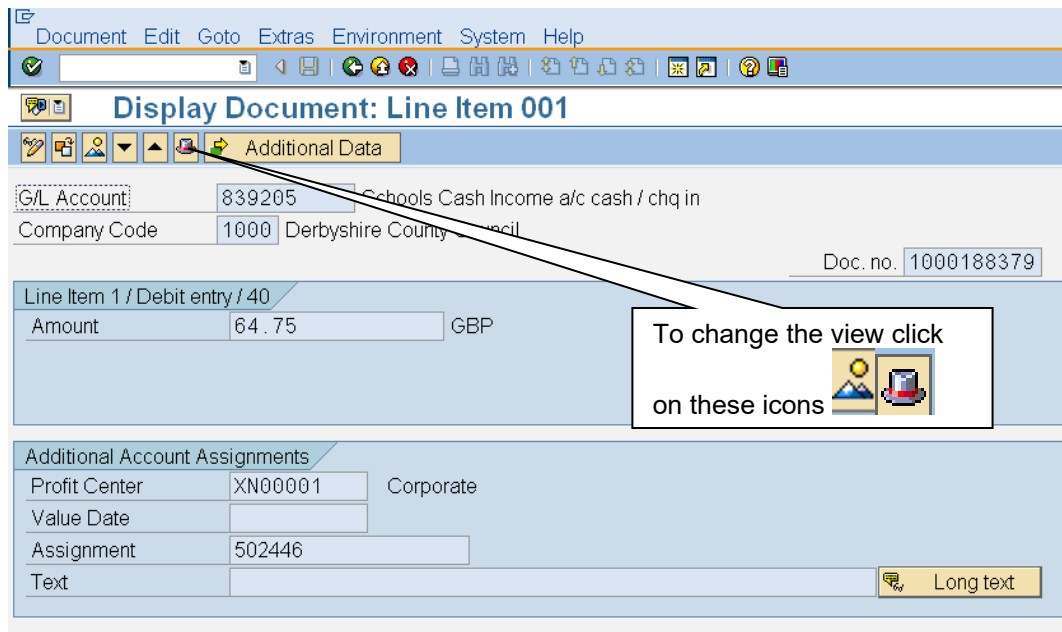
Scroll through the G/L accounts to search for items of interest

List **Edit** **Goto** **Extras** **Environment** **Settings** **System** **Help**

G/L Account Line Item Display

Selections   Dispute Case

G/L Account   839200   Schools Cash Income A/c
Company Code   1000

	St	Assignment	DocumentNo	BusA	Type	Doc. Date	PK	Amount in local cur.	LCurr	Tx	Clrng doc.	Text
☐	✔	0000019100254	2000100865		ZR	01.07.2010	40	64.75	GBP			498645
☐	✔	0000020500119	2000080153		ZR	07.07.2010	40	64.75	GBP			502134
☐	✔	0000020600011	2000081286		ZR	08.07.2010	40	64.75	GBP			454750
☐	✔	0000020600011	2000084833		ZR	08.07.2010	50	64.75-	GBP			454750
☐	✔	0000020600551	2000085843		ZR	08.07.2010	40	64.75	GBP			506636
☐	✔	0000020600650	2000085796		ZR	08.07.2010	40	64.75	GBP			509406
☐	✔	0000022000084	2000089230		ZR	14.07.2010	40	64.75	GBP			500543
☐	✔	0000023600475	2000101927		ZR	22.07.2010	40	64.75	GBP			505540
☐	✔	0000023600638	2000094635		ZR	22.07.2010	40	64.75	GBP			509212
☐	✔	0000023600675	2000101981		ZR	22.07.2010	40	64.75	GBP			510058
☐	✔	0000023700009	2000094023		ZR	23.07.2010	40	64.75	GBP			494483
☐	✔	818425	2000110335		ZR	17.08.2010	40	64.75	GBP			818425 N.GIRO818
☐	✔	872469	2000041570		ZR	18.05.2010	40	64.75	GBP			872469 N.GIRO872
☐	✔	875383	2000064202		ZR	15.06.2010	40	64.75	GBP			875383 N.GIRO875
*	✔							2,201.50	GBP			
** Account 839200								2,201.50	GBP			

G/L Account   839205   Schools Cash Income a/c cash / chq in
Company Code   1000

To find out more detail, double click on the line of interest

	St	Assignment	DocumentNo	BusA	Type	Doc. Date	P	...unt in	...xt
☐	🔴	454750	1000097624		H3	...07.2010	40	64.75	GBP
☐	🔴	494556	1000120094		H3	09.07.2010	40	64.75	GBP
☐	🔴	502197	1000179813		H3	10.09.2010	40	64.75	GBP
☐	🔴	502446	1000188379		H3	20.09.2010	40	64.75	GBP
☐	🔴	504961	1000190841		H3	17.09.2010	40	64.75	GBP
☐	🔴	514905	1000188303		H3	14.09.2010	40	64.75	GBP
*	🔴							388.50	GBP
☐	🟩	506636	1000114759		H3	07.07.2010	40	64.75	GBP	1000118854	

start   Inbox - Microsoft Out...   Find an amount in SA...   Schools   Microsoft Excel   G/L Account Line Ite...   16:31

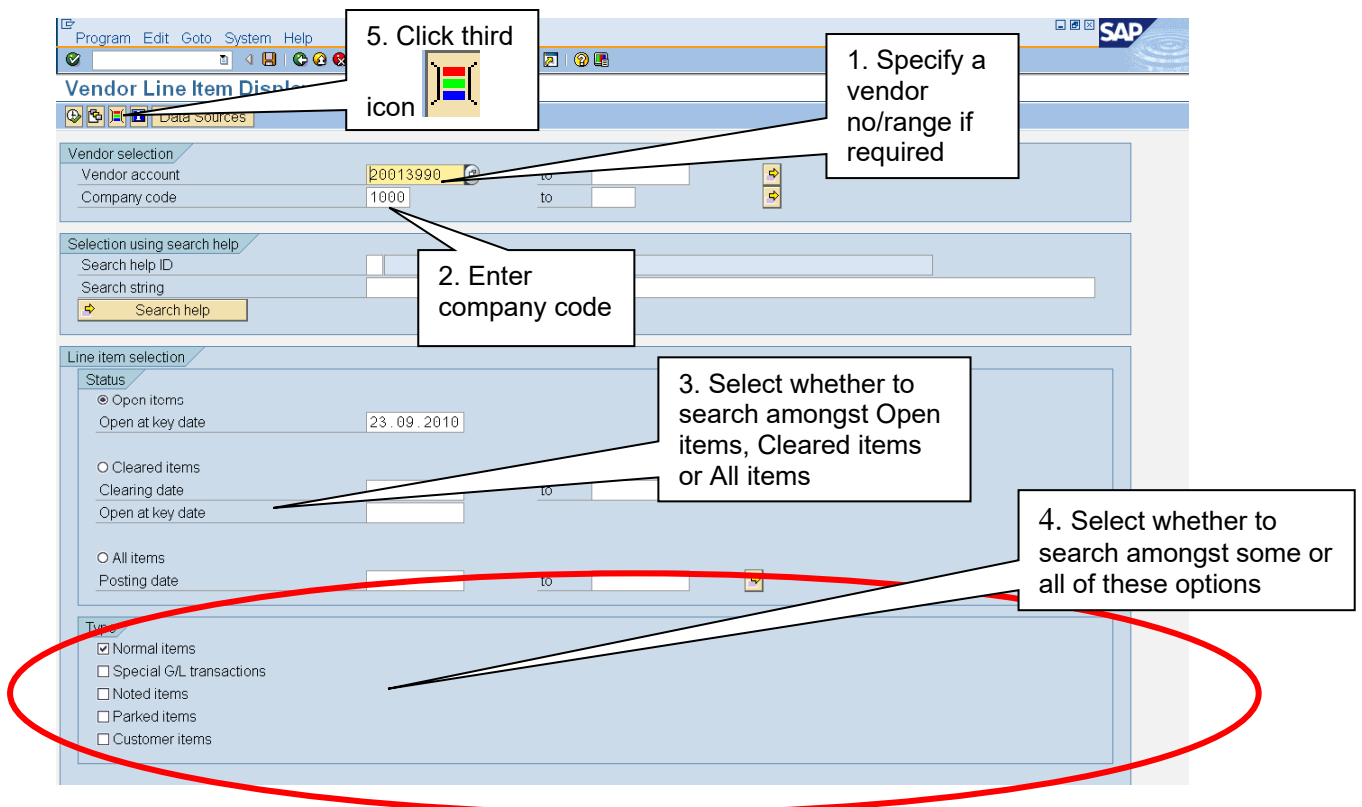# SAP Procedures for Finding an Amount

Relating to a Vendor

This is useful when searching for a payment.

1. Access the "Vendor Line Item Display" – FBL1N

2. Search for an amount

The screen is similar to the G/L screen in FBL3N but with some different options (highlighted) and actions:
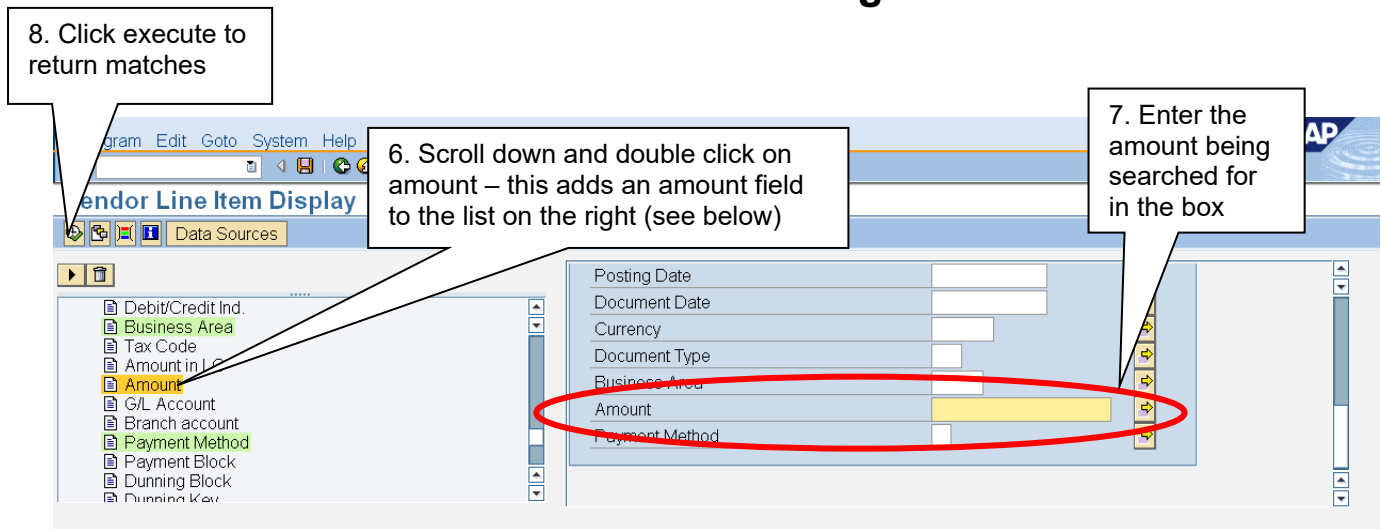
SAP Procedures for Finding an Amount

8. Click execute to return matches

6. Scroll down and double click on amount – this adds an amount field to the list on the right (see below)
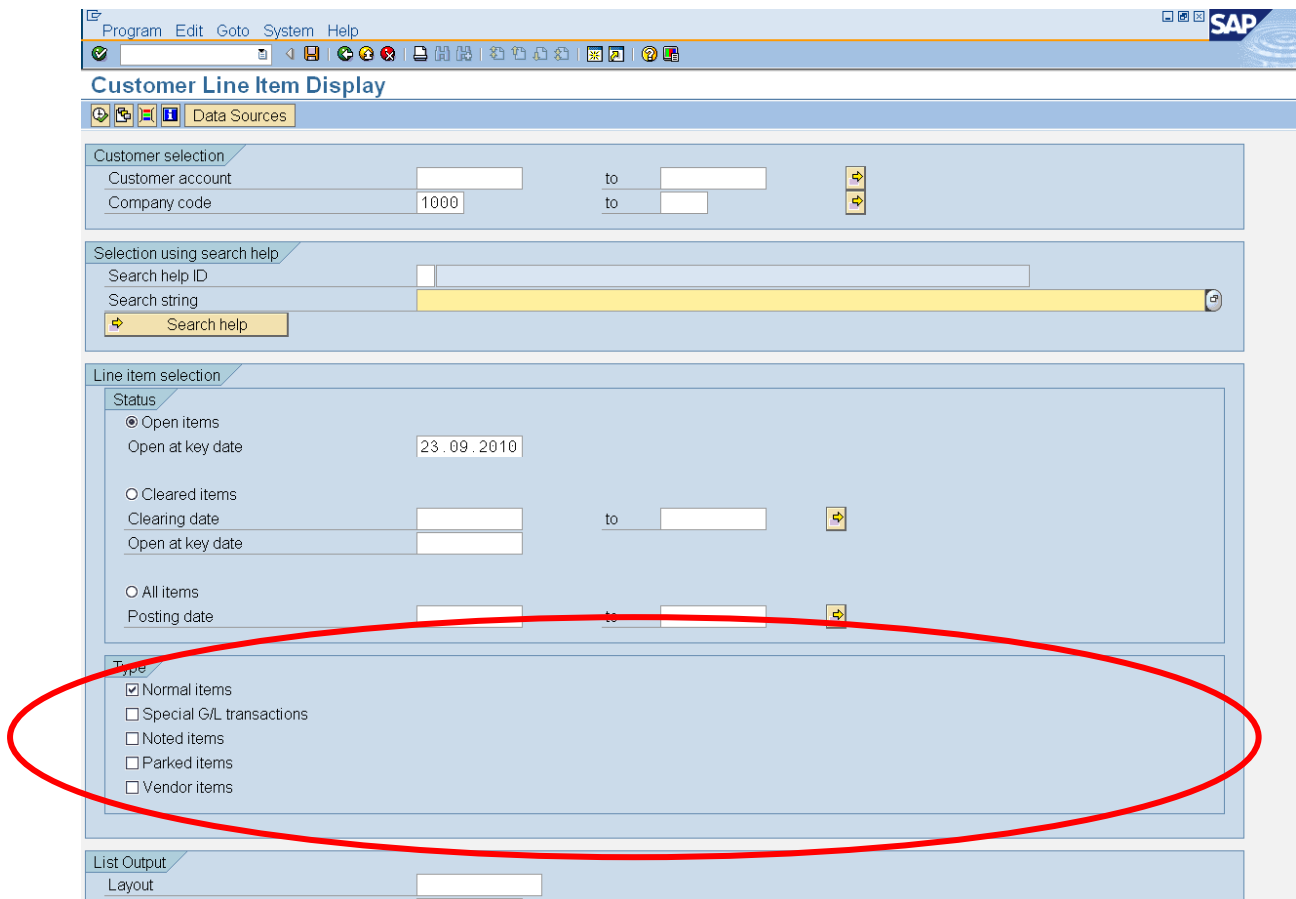
7. Enter the amount being searched for in the box

Vendor Line Item Display

Data Sources

- Debit/Credit Ind.
- Business Area
- Tax Code
- Amount in LC
- **Amount**
- G/L Account
- Branch account
- Payment Method
- Payment Block
- Dunning Block
- Dunning Key

Posting Date	
Document Date	
Currency	
Document Type	
Business Area	
Amount	
Payment Method	

Relating to a Customer

1. **Access the "Customer Line Item Display" – FBL5N**

2. **Search for an amount**

The screen is similar to the vendor screen in FBL1N but with some different options (highlighted):

Customer Line Item Display

Data Sources

Customer selection

| Customer account | | to | | |
| Company code | 1000 | to | | |

Selection using search help

Search help ID

Search string

Search help

Line item selection

Status

◉ Open items

Open at key date   23.09.2010

○ Cleared items

Clearing date   to

Open at key date

○ All items

Posting date   to

Type

☑ Normal items

☐ Special G/L transactions

☐ Noted items

☐ Parked items

☐ Vendor items

List Output

Layout

Follow the instructions as for vendors (above) to search for an amount.